

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
PONDERA COUNTY, MONTANA  
Held in December 2024**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on December 4, 11, 18, 25, and 31 2024.

**DECEMBER 4, 2024 REGULAR MEETING OF THE COMMISSION:**

PRESENT: Commissioner Thomas Kuka, Commissioner Jim Morren, Commissioner Zane Drishinski, Deputy Clerk & Recorder Tammy Bartsch, Deputy Clerk & Recorder Dalayne VanDyke, Public – Paul Anderberg, McKenzie Graye

MATTERS WITHIN THE COMMISSION'S JURISDICTION OUTSIDE REGULAR MEETING

Commissioner Kuka reported on the damaged shed at the Valier airport and the reconstruction on the building.

REVISED JOB DESCRIPTIONS APPROVED

Commissioner Drishinski moved to approve the revised job description for the Disaster & Emergency Services. Commissioner Kuka seconded. Motion carried.

**DECEMBER 11, 2024 REGULAR MEETING OF THE COMMISSION:**

PRESENT: Commissioner Thomas Kuka, Commissioner Jim Morren, Deputy Clerk & Recorder Tammy Bartsch, Clerk & Recorder Kody, Public – Jeff Stoores

PUBLIC COMMENT-

Pastor Jeff Stoores wished everyone a Merry Christmas and Happy New Year.

ENCROACHMENT AGREEMENT REQUESTED BY BYRON DENZER

Commissioner Kuka moved to approve an Encroachment Agreement for Byron Denzer on Healy Springs Road. Commissioner Morren seconded. Motion carried.

NOVEMBER COMMISSION MINUTES APPROVED

Commissioner Kuka moved and Commissioner Morren seconded to approve the November 2024 Minutes of the Commission. Motion carried.

EXPENDITURES IN EXCESS OF \$1,500

Commissioner Kuka moved and Commissioner Morren seconded to approve the purchase of two barrels of hydraulic and motor oil for the Road/Bridge Department for the amount of \$4,300.00. Motion carried.

**DECEMBER 18, 2024 REGULAR MEETING OF THE COMMISSION:**

PRESENT: Commissioner Jim Morren, Commissioner Zane Drishinski, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, Public – Paul Anderberg, McKenzie Graye

MATTERS WITHIN THE COMMISSION'S JURISDICTION OUTSIDE REGULAR MEETING

Commissioners reported on the missing person planning with DES.

ENCROACHMENT AGREEMENT WITH CITY OF CONRAD

Commissioner Drishinski moved and Commissioner Morren seconded on the Encroachment Agreement with the City of Conrad on Blazen Road, extending the maintenance portion from two (2) years to seven (7) years. Motion carried.

EXPENDITURES IN EXCESS OF \$1,500

Commissioner Drishinski moved and Commissioner Morren seconded to approve the purchase of a sand spreader for the Pondera County Courthouse and Senior Center for the Building Maintenance Department in the amount of \$6,500.00. Motion carried.

**DECEMBER 25, 2024 REGULAR MEETING OF THE COMMISSION:**  
Cancelled due to the Christmas Holiday

**DECEMBER 31, 2024 REGULAR MEETING OF THE COMMISSION:**  
PRESENT: Commissioner Jim Morren, Commissioner Zane Drishinski, Commissioner Thomas Kuka, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, Deputy Clerk & Recorder Dalayne VanDyke, Health Dept. Coordinator Amy Shaw, Public – Paul Anderberg, McKenzie Graye

MEMORANDUM OF UNDERSTANDING WITH TOOLE COUNTY REPRESENTING NORTHERN TRANSIT INTERLOCAL FOR A REGIONAL TRANSPORTATION SYSTEM

Commissioner Drishinski moved and Commissioner Kuka seconded to approve a Memorandum of Understanding with Toole County Northern Transit Interlocal for a regional transportation system effective July 1, 2024. The terms of this MOU are for 3 years from the effective date unless terminated earlier. Motion carried.

LETTER OF COMMITMENT TO NORTHERN TRANSIT INTERLOCAL APPROVED

Commissioner Kuka moved to approve a letter of commitment for the upcoming fiscal year to the Northern Transit Interlocal’s coordination plan with a \$5,000 commitment. Commissioner Drishinski seconded. Motion carried.

HIRING CONSULTANT FOR NORTH CENTRAL MONTANA CRISIS COALITION GRANT

Commissioner Drishinski moved and Commissioner Kuka seconded to hire Terry Kendrick Consulting for the North Central Montana Crisis Coalition Grant. Total cost of \$2,083.00 per month (at 40 hours per month), for three years will come out the North Central Montana Crisis Coalition Grant. Motion carried.

RESOLUTION ON AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET

PONDERA COUNTY MONTANA  
RESOLUTION #13 – 2024/25  
AUTHORIZING BUDGET AMENDMENTS TO  
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and correction in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amount	New Amount
2976-331146	Grant Revenue	\$6,238	\$36,345
4012-383016	Transfer from PILT	\$20,000	\$35,000
Expenditure	Description	Prior Amount	New Amount
4012-101-410103-350	Professional Services	\$456,319	\$450,319
4012-101-410103-355	Software Services	\$0	\$6,000
1000-446-440160-355	Software Services	\$0	\$100
2110-302-430201-355	Software Services	\$100	\$600
2140-311-431101-355	Software Services	\$250	\$600
2130-303-430244-355	Software Services	\$0	\$600
4012-304-430302-314	Permits	\$0	\$ 5

4012-304-430302-350	Professional Services	\$0	\$1,175
4012-304-430302-393	Recording Documents	\$0	\$452
4012-304-430302-911	Engineering & Design	\$15,000	\$42,610
4012-304-430302-940	Machinery & Equipment	\$0	\$3,755
4012-101-410103-920	Buildings	\$828,029	\$810,032
2976-448-440193-110	Salaries	\$4,500	\$9,000
2976-448-440193-140	Benefits	\$1,800	\$4,000
2976-448-440193-210	Supplies	\$14,742	\$30,464
2976-448-440193-231	Fuel	\$150	\$500
2976-448-440193-332	Ads	\$480	\$1,000
2976-448-440193-345	Telephone	\$0	\$2,040
2976-448-440193-370	Travel	\$500	\$4,000
2976-448-440193-530	Rent	\$0	\$1,275

Adopted this 31<sup>st</sup> day of December, 2024 as moved by Commissioner Kuka, seconded by Commissioner Drishinski, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS  
Pondera County, Montana

/s/ Jim Morren  
Jim Morren, Chair

/s/ Thomas A Kuka  
Thomas A Kuka, Member

ATTEST: /s/ Kody L Farkell  
Kody L Farkell, Clerk and Recorder

/s/ Zane Drishinski  
Zane Drishinski, Member

TENTH DRAWDOWN FOR FEDERAL AVIATION ADMINISTRATION PROJECT PAYMENT

Commissioner Kuka moved to approve drawdown #10 for the Federal Aviation Administration Project for the Pondera County Airport in the amount of \$361,894.28. Pondera County required match of 10% cost of \$36,189.44. Commissioner Drishinski seconded. Motion carried.

CLAIMS APPROVED FOR PAYMENT

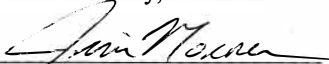
<u>FUND</u>		
<u>Fund</u>	<u>Fund Description</u>	
1000	GENERAL	80,439.71
2110	ROAD	275,982.37
2130	BRIDGE	89.96
2131	BRIDGE RAPID REPAIR	6,417.00
2140	WEED	466.76
2150	PREDATORY ANIMAL CONTROL	4,658.00
2170	AIRPORT	152,682.88
2220	LIBRARY	182,000.00
2230	AMBULANCE	230.53
2280	SENIOR CITIZENS	15,000.00
2290	EXTENSION SERVICE	4,354.04
2300	PUBLIC SAFETY (LAW ENFORCEMENT)	15,609.02
2401	BRADY LIGHTS MAINTENANCE	304.82
2800	ALCOHOL REHABILITATION	11,484.00
2811	DUI PREVENTION	300.00
2820	GAS APORIONMENT TAX	15,660.00
2830	JUNK VEHICLE	2,518.55
2850	911 EMERGENCY	8,504.97
2860	LAND USE PLANNING	1,037.75
2958	EP (DES) GRANTS	238.03
2964	ALLIANCE FOR YOUTH	448.46
2971	WIC GRANT	181.14

2973	MATERNAL CHILD HEALTH	118.80
2976	IMMUNIZATION ACTION GRANT	469.15
2978	CHRONIC DISEASE GRANT	734.98
4013	ROAD/BRIDGE EQUIP PURCHASE	5,565.76
7920	REFUND FUND	16,451.30
TOTAL CLAIMS		801,947.98
TOTAL PAYROLL		\$ 342,720.65
TOTAL CLAIMS AND PAYROLL FUNDS		\$ 1,144,668.63

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on December 31, 2024

Pondera County, Montana.

  
Jim Morren, Chairman

ATTEST:

  
Kody L Farkell, Clerk & Recorder

