



RESOLUTION LIFTING BAN ON OPEN BURNING-ADOPTED – September 7, 2016
PONDERA COUNTY MONTANA
RESOLUTION #8 – 2016/17
LIFTING BAN ON OPEN BURNING

WHEREAS, Pondera County routinely issues burning permits for the open burning of yard debris, stubble, grass, weeds and other miscellaneous wood/lumber products which can result in large planned fires; and

WHEREAS Pondera County issued a ban on all open burning effective August 3, 2016 due to extremely dry weather conditions; and

WHEREAS these conditions have lessened due to increased moisture and cooler temperatures in Pondera County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that:

1. All open burning permits may be issued;
2. Open burning is permitted in the county;
3. Campfires are allowed.

Adopted this 7th day of September, 2016, as moved by Commissioner Kuka, seconded by Commissioner Hoppes, and passed on a full vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
 Pondera County, Montana

/s/ Sandra J Broesder
 Sandra J. Broesder, Chair

/s/ Janice Hoppes
 Janice Hoppes, Member

Attest: /s/ Kody L Farkell
 Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka
 Thomas A. Kuka, Member

DATE, TIME AND PLACE SET FOR PUBLIC HEARING OF PROPOSED OFFICE CLOSINGS ON THE DAY AFTER THANKSGIVING – September 7, 2016

Commissioner Hoppes moved to set Wednesday, September 28 at 10:00 a.m. in the County Commissioners office as the date, time and place for a public hearing on the proposal to close the county offices on the day after Thanksgiving. Commissioner Kuka seconded. Motion carried.

Also present: Dale Seifert

SCHOOL BUDGETS APPROVED – September 14, 2016

Commissioner Kuka moved to approve the budgets for the Conrad Elementary, Conrad High School, Valier Elementary, Valier High School, Dupuyer Elementary, Heart Butte, and Miami Elementary school districts in Pondera County, as prepared by each School District's clerk. Commissioner Hoppes seconded. Motion carried.

Also present: Dale Seifert.

Commissioner Broesder was absent.

WOMEN, INFANTS, AND CHILDREN (WIC) AMENDED TASK ORDER

CONTRACT APPROVED – September 14, 2016

Commissioner Kuka moved to approve the amended WIC Task Order Contract with the MT Department of Public Health and Human Services for October 1, 2015 – September 30, 2016. The amended amount of the contract was increased by \$750 for a computer equipment purchase. Commissioner Hoppes seconded. Motion carried.

Also present: Dale Seifert.

Commissioner Broesder was absent.

MONTANA TOBACCO USE PREVENTION PROGRAM SUBCONTRACT

APPROVED – September 14, 2016

Commissioner Kuka moved to approve the Montana Tobacco Use Prevention Program Subcontract with Teton County as Administrative Site for fiscal year 2016-17. The County will receive \$28,900 to provide use prevention of tobacco products.

Commissioner Hoppes seconded. Motion carried.

Also present: Dale Seifert.

Commissioner Broesder was absent.

MONTANA CANCER & CHRONIC DISEASE SELF-MANAGEMENT PROGRAM

SUBCONTRACT APPROVED – September 14, 2016

Commissioner Kuka moved to approve the Montana Cancer & Chronic Disease Management Program (formerly known as Breast & Cervical) Subcontract with Teton County as Administrative Site for fiscal year 2016-17. The County will receive \$9,000 to provide early stage cancer detection services and education. Commissioner Hoppes seconded. Motion carried.

Also present: Dale Seifert.

Commissioner Broesder was absent.

AUGUST MINUTES APPROVED – September 14, 2016

Commissioner Kuka moved to approve the August minutes of the Commission.

Commissioner Hoppes seconded. Motion carried.

Also present: Dale Seifert.

Commissioner Broesder was absent.

RESOLUTION AMENDING PONDERA COUNTY BUDGET FOR FISCAL YEAR

2015/16 CLOSING ADJUSTMENTS-ADOPTED – September 14, 2016

The County Auditing firm instructed Commissioners to adopt the following Resolution, under fiscal year 2015-16, to account for a closing entry booking the new principal balance of motor grader leases.

PONDERA COUNTY MONTANA
RESOLUTION #41 – 2015/16
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

RESOLUTION DESIGNATING COUNTY OFFICE HOURS-HOLIDAY CLOSINGS-ADOPTED – September 28, 2016

PONDERA COUNTY, MONTANA
RESOLUTION #9 – 2016/17
DESIGNATING COUNTY OFFICE HOURS – HOLIDAY CLOSINGS

WHEREAS, Section 7-4-102, MCA, grants the Board of County Commissioners the power and authority to set office hours of the County offices (by formal resolution after a public hearing and if consented to by any affected elected county officer); and

WHEREAS, it is the intent of the Pondera County Commissioners to provide its employees availability for a long week-end when certain holidays fall on a Tuesday or Thursday; and

WHEREAS a public hearing on this resolution was conducted on Wednesday, September 28, 2016 at 11:20 a.m. in the Pondera County Commissioners office. Notice of the hearing was published in the Independent Observer and The Valierian for two consecutive weeks on September 14 and 21, 2016 and no elected county officer nor any members of the public objected to the proposed office hours;

WHEREAS, employees will need to use compensatory time accrued and/or vacation hours to receive pay for the hours normally worked. Employees wishing to work during the affected hours and/or employees who do not have vacation and/or compensatory hours to apply to the benefit hours may work the hours.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that the Pondera County offices will be closed:

Friday, November 25, 2016 (day after Thanksgiving Day)
in addition to the Thanksgiving Day holiday on Thursday, November 24, 2016;

BE IT FURTHER RESOLVED that employees will need to use compensatory time accrued and/or vacation hours to receive pay for the hours normally worked. Employees wishing to work during the affected hours and/or employees who do not have vacation and/or compensatory hours to apply to the benefit hours may work.

Adopted this 28th day of September, 2016 as moved by Commissioner Hoppes, seconded by Commissioner Kuka, and passed on a 3-0 vote of the full board; Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Sandra J Broesder
Sandra J. Broesder, Chair

/s/ Janice Hoppes
Janice Hoppes, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka
Thomas A. Kuka, Member

TAX ABATEMENTS APPROVED – September 28, 2016

Commissioner Hoppes moved to approve tax abatement/cancellation #1022-1023

NUMBER	REASON	CANCEL	ADD	PARCEL #
1022	Livestock was estimated since no PPRF was returned; cattle had been moved out of county	\$102.50		1012500
1023	Incorrect number of acres being assessed	\$977.22		40850

Commissioner Kuka seconded. Motion carried.
Also present was Dale Seifert

EMERGENCY MANAGEMENT AUTHORIZED AGENT NAMED – September 28, 2016

Commissioner Hoppes moved to appoint LeAnne Hermance as the County's authorized agent to act for the County in all matters regarding the Emergency Management Preparedness Grant. Commissioner Kuka seconded. Motion carried.
 Also present: Dale Seifert

EMERGENCY MANAGEMENT PREPAREDNESS GRANT APPROVED – September 28, 2016

Commissioner Hoppes moved to approve the Emergency Management Preparedness Grant State and Local Agreement between the State of Montana Department of Emergency Services and Pondera County. Under the terms of this Agreement, Pondera County will be reimbursed approximately one-half (1/2) of the operating expense of the County Disaster and Emergency Services department. Commissioner Kuka seconded. Motion carried.
 Also present was Dale Seifert

PRE-DISASTER MITIGATION SERVICE AGREEMENT APPROVED - September 28, 2016

Commissioner Kuka moved to approve the BOLDplanning Professional Service Agreement required under the Pre-Disaster Mitigation Grant plan which was previously approved by the Commission. Commissioner Kuka seconded. Motion carried.
 Also present: Dale Seifert

SUBDIVISION REGULATIONS ADOPTED – September 28, 2016

Commissioner Hoppes moved to authorize adopt the updated Pondera County Subdivision Regulations which are in compliance with State of Montana statutes and were prepared by Stahly Engineering. Commissioner Kuka seconded. Motion carried.
 Also present: Dale Seifert

CERTIFIED MILLS APPROVED – September 28, 2016

Commissioner Hoppes moved and Commissioner Kuka seconded to approve the Certified Mills for tax year 2016. Motion carried.
 Also present: Dale Seifert

PORT AUTHORITY REPORT – September 28, 2016

Cynthia Johnson, Executive Director of Pondera Regional Port Authority, was in attendance to present the monthly report of activities.

Port Authority report to Pondera County – Sept. 28, 2016

- Work continues with two established businesses in the form of technical assistance for better business management. The Port Authority has made four new business loans since the beginning of the year totaling approximately \$165,000 and two other existing business loans were paid off.
- Another new inquiry about new business development potentially in the industrial park.
- NSP Program – Port Authority has \$77,000 remaining in 2nd tier funds that can be dedicated to a new remodel

The Port Authority is able to partner with Sweetgrass Development for larger business loans on behalf of Pondera County businesses. This type of partnership helps share the risk for both lending entities. The Port Authority asks business customers to involve a financial institution for 50% or more of the loan request. Each request is considered on a case by case basis.

Since its inception, the Pondera Port Authority has provided technical or financial assistance to 34 Pondera County businesses located in 4 different communities and partnered with the County, the City of Conrad, Town of Valier, and the Conrad School District for grant applications, written a couple of smaller grants on behalf of non-profits who serve the community, and served as a 501 (c)3 pass through for several others.

Draft of the Comprehensive Economic Development Strategy for the 5 county region, via Sweetgrass Development will be available this month.

The CDBG Planning Grant application, for the Growth Policy update, was postponed due to the early onset of harvest. We are back on track and hope to be completing the narrative within a few weeks and submit by October 1.

The Port continues with business coaching and assistance with several local businesses.

Remind local entrepreneurs to come check us out – maybe we can help get you started, get you moved, or assist with other aspects of your current or new business. We can also assist with the cooperative (Co-Op) model of business development; we have a great relationship with Rural Development and the programs available for business and industry; and we have an additional source of financial assistance in our CRDC (Certified Regional Development Corp) Sweet Grass Dev.

CLAIMS APPROVED FOR PAYMENT – September 30, 2016

<u>FUND</u>	
GENERAL	34,937.27
ROAD	3,584.88
BRIDGE	8,431.87
WEED	1,464.57
AIRPORT	418.36
AMBULANCE	119.56
EXTENSION SERVICE	5,954.71
PUBLIC SAFETY (LAW ENFORCEMENT)	8,669.46
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	672.50
BRADY LIGHTS MAINTENANCE	344.87
911 EMERGENCY	5,854.89
ALCOHOL REHABILITATION	3,480.00
LAND USE PLANNING	4,112.75
STATE ALLOCATED FEDERAL MINERAL	8,000.00
NOXIOUS WEED GRANT	937.50
EMERGENCY PREPAREDNESS GRANT	561.51
BREAST & CERVICAL SCREENING	90.82
WIC GRANT	3,226.79
MATERNAL CHILD HEALTH	1,415.60
IMMUNIZATION ACTION PROGRAM	80.36
TOBACCO USE PREVENTION GRANT	396.73
NAPA GRANT	20.82
HEALTH CARE FOUNDATION GRANT	98.98
JUNK VEHICLE GRANT	50.17
GENERAL FUND CAPITAL IMPROV	24,485.00
ROAD/BRIDGE EQUIP PURCHASE	24,779.36
PUBLIC SAFETY CAP IMPROV	4904.14
REFUND FUND	42.50
TOTAL CLAIMS	\$ 147,135.97
TOTAL PAYROLL	<u>260,846.88</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>407,982.85</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on September 30, 2016. Pondera County, Montana.

Sandra J Broesder, Chairman

ATTEST:

Kody Farkell, Clerk & Recorder