

***REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in July, 2016***

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on July 6, 13, 20, and 27, 2016. Unless indicated, all Commissioners were present.

PONDERA REGIONAL PORT AUTHORITY REPORT – July 6, 2016

Reported by Cyndi Johnson, Pondera Regional Port Authority

- NSP Program – Port Authority has \$77,000 remaining in 2nd tier funds that can be dedicated to a new remodel
- Work continues with two established businesses in the form of financial assistance for expansion and technical assistance for better business management.
- Two new requests for assistance with current business expansion
- One new inquiry about new business development potentially in the industrial park.

The Port Authority facilitated a Strategic Planning session in Cut Bank for their Port Authority. They will soon be adding a part-time staff person.

We also participated in a Public meeting for Teton County, together with representatives from the Port of North Toole County and Glacier County as they explore the possibility of creating their own Regional Port Authority.

Sweetgrass Development recently held a Conrad community meeting for the purpose of updating the Comprehensive Economic Development Strategy for the 5 county region. Meetings were also held in each of the other 4 counties.

The CDBG Planning Grant application, for the Growth Policy update, is underway and the Port Authority will be submitting that application in the next few weeks. A request to each local government entity for a letter of support and match dollars up to \$3,000 is being made.

The Port continues with business coaching and assistance with several local businesses. Thanks! To the city for sending folks our way.

Remind local entrepreneurs to come check us out – maybe we can help get you started, get you moved, or assist with other aspects of your current or new business. We can also assist with the cooperative (Co-Op) model of business development; we have a great relationship with Rural Development and the programs available for business and industry; and we have an additional source of financial assistance in our CRDC (Certified Regional Development Corp) Sweet Grass Development.

Also attending: Dale Seifert.

RESOLUTION LOAN TO FUNDS HAVING NEGATIVE CASH BALANCES AT FISCAL YEAR END-ADOPTED – July 6, 2016

PONDERA COUNTY, MONTANA

RESOLUTION #1 – 2016/17

**LOAN TO FUNDS HAVING NEGATIVE CASH BALANCES AT FISCAL YEAR
END**

WHEREAS, generally accepted standards for governmental accounting does not allow for negative cash balances in any fund, including reimbursable grant funds, at the close of the fiscal year; and

WHEREAS, two County funds,
Fund 2971, Women, Infants & Children Grant (\$1,226.07),
Fund 2978, Tobacco Use Prevention Grant (\$1,968.73),
have negative cash balances as of June 31, 2016 due to the nature of the funds as reimbursable grant funds; and

WHEREAS, Pondera County General Fund has sufficient cash to loan the funds having negative cash balances on June 30, 2016 in order that the funds will not have a deficient cash balance; and

WHEREAS the funds shall repay the loan and interest at 0% per annum to the general fund from the revenue to be received, anticipated to be in July 2016

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the Clerk and Recorder effect the loans to any

July 2016

and all funds having negative cash balances on June 30, 2016 from the county PILT funds and that the loans be repaid as stated above as soon as feasible.

Adopted this 6th day of July, 2016 as moved by Commissioner Hoppes, seconded by Commissioner Kuka, and passed on a 3-0 vote of the full board. Effective upon passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Sandra J Broesder
Sandra J Broesder, Chairman

/s/ Janice Hoppes
Janice Hoppes, Member

Attest: /s/ Kody L Farkell
Kody L Farkell, Clerk & Recorder

/s/ Thomas A Kuka
Thomas A Kuka, Member

REQUEST FOR LETTER OF SUPPORT FOR CDBG GRANT APPLICATION – July 13, 2016

The Pondera Regional Port Authority is submitting a CDBG Grant application to assist with the Growth Policy Renewal along with a Renewed Growth Policy for the City of Conrad and Town of Valier. A letter of support from the Commissioners was requested to be included with the grant application. Commissioner Hoppes moved that the Commissioner draft a letter of support for this grant application. Commissioner Kuka seconded. Motion carried.
Also attending: Dale Seifert.

RESOLUTION DECLARING SURPLUS AND SALE – July 13, 2016

PONDERA COUNTY
RESOLUTION #2 – 2016/17

DECLARING PROPERTY SURPLUS AND SALE TO AUTHORIZED DEALER

WHEREAS, pursuant to Section 7-8-2211, MCA, Authorization to sell and exchange county property, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property which is not necessary to the conduct of county business or the preservation of its property:

Ruger Model 223 Mini 14 firearm	185-73896	Minimum market value: \$320
Ruger Model 223 Mini 14 firearm	185-73732	Minimum market value: \$320
Ruger Model 223 Mini 14 firearm	185-73744	Minimum market value: \$320
Ruger Model 223 Mini 14 firearm	185-78732	Minimum market value: \$320

WHEREAS, the Commissioners have determined it is in the best interests of the County to sell the items to an authorized firearms dealer; and

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:

- 1) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,
- 2) the property be sold directly to an authorized firearms dealer at the minimum market value

ADOPTED this 13th day of July, 2016, as moved by Commissioner Kuka, seconded by Commissioner Hoppes, and passed on a 2-0 vote of the board. Effective on passage and approval

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

Absent
Sandra J. Broesder, Chairman

/s/ Janice Hoppes
Janice Hoppes, Member

ATTEST:

/s/ Kody L Farkell
Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka
Thomas A. Kuka, Member

REQUEST FOR TEMPORARY COUNTY ROAD (MORTON AVENUE IN DUPUYER) CLOSURE APPROVED – July 13, 2016

The Dupuyer Community Club has requested permission for temporary closures of the county road (Morton Avenue) for outdoor events during Grizzly Days on August 6. Commissioner Kuka moved to approve the request. Commissioner Hoppes seconded. Motion carried.

Also attending: Dale Seifert.

REQUEST APPROVED FOR USE OF COUNTY'S FAA ALLOCATION- July 20, 2016

Pondera County receives an allocation from the federal aviation administration that can be used for capital improvements on the Conrad Airport. Pondera County is not currently scheduled for improvements and has banked its funds until such time as they are needed. The Conrad Airport will lose access to its FAA funds if not used or transferred to another airport. In April 2016 Pondera County approved to gift \$31,862 of funds to be turned back to the FFA to the Park County/City of Livingston airport. The Park County/City of Livingston airport ended up not needing Pondera County's funds.

With \$31,862 still slated to be turned back to the FAA if not used, Commissioner Kuka moved to gift the remaining \$31,862 of the County's non-primary entitlements to Beaverhead County. Commissioner Hoppes seconded. Motion carried.

Also attending: Dale Seifert.

REQUESTS FOR PROPOSALS FOR COURTROOM HVAC SYSTEM-ACCEPTED - July 20, 2016

Requests for proposals for repair to the HVAC system in the courtroom were sent to the local heating & cooling firms. Two responses were received, one declining to put in a proposal due to current workload and one submitting a proposal for \$28,485. The item was not on the Commissioners' agenda for this date, but since only one proposal was submitted, Commissioner Kuka moved and Commissioner Hoppes seconded to accept the proposal of \$28,485 submitted by Heartland Heating & Cooling. Motion carried.

Also attending: Dale Seifert.

RESOLUTION FOR MONTANA ASSOCIATION OF COUNTIES AND MONTANA SHERIFF'S AND PEACE OFFICERS ASSOCIATION RECOMMENDED JAIL STANDARDS-ADOPTED - July 20, 2016

**PONDERA COUNTY
RESOLUTION #3 – 2016/17**

**MONTANA ASSOCIATION OF COUNTIES AND MONTANA SHERIFF'S
AND PEACE OFFICERS ASSOCIATION RECOMMENDED JAIL
STANDARDS**

WHEREAS, Pondera County operates a Detention Center and is obligated to operate the Detention Center in a manner that complies with Constitutional and other legal requirements; and

WHEREAS, the County wishes to operate its Detention Center in a manner that complies with legal requirements and that protects the health and safety of persons detained, the staff of the detention center and the public; and

WHEREAS, the Detention Standards adopted by the Montana Association of Counties and the Montana Sheriffs and Peace Officers Association provide guidance that will help insure that the policies, procedures and physical condition of the Detention Center will meet Constitutional and other legal requirements and will help protect the health and safety of persons detained, detention center staff and the general public; and

WHEREAS, the Detention Standards are voluntary and not mandatory and are intended to serve as guidelines to best practices rather than establishing a required or mandated outcome.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the 2016 Final Draft of the Montana Association of Counties and Montana Sheriffs and Peace Officers Detention Standards are hereby adopted for the purpose of providing guidance in the development of detention center policies and procedures and any future alteration or new construction of detention center physical facilities. It is not intended that the Detention Standards establish any immediate requirements, rather the standards are adopted to help shape the development of policies and procedures and physical facility decisions regarding the Detention Center and to inform, within the limits of available resources, future budget decisions regarding services, staffing, and facilities at the Detention Center.

BE IT FURTHER RESOLVED that the adoption of the Detention Standards does not create any right in any person not already established by the Constitution or other applicable law related to the Detention Center. The Detention Standards are adopted solely for the purpose of guiding the County in the future and ongoing operation of the detentions center subject to the limitations imposed by the facility and the availability of resources.

Adopted this 20th day of July, 2016 as moved by Commissioner Hoppes, seconded by Commissioner Kuka, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Sandra J Broesder
Sandra J. Broesder, Chairman

/s/ Janice Hoppes
Janice Hoppes, Member

ATTEST:

/s/ Kody L Farkell
Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka
Thomas A. Kuka, Member

PONDERA MEDICAL CENTER REQUEST FOR PARKING LOT MODIFICATION-APPROVED – July 20, 2016

PMC CEO Bill O’Leary and John Ringdahl, Facility Services Manager, were in attendance to discuss parking lot repairs and modifications being planned. Due to lack of water drainage, and subsequently icy winter conditions on the parking lot behind the clinic, plans are being made to extend the east parking lot and no longer use the lot behind the clinic.

Commissioner Hoppes moved and Commissioner Kuka seconded to approve the parking lot modifications, as the property is county-owned. Motion carried.

Also attending: Bill O’Leary, PMC CEO, John Ringdahl, Facility Services Manager, and Dale Seifert.

REQUESTS FOR PROPOSALS FOR PRE-DISASTER MITIGATION SERVICES UPDATE – July 27, 2016

Sealed bids for pre-disaster mitigation services plan update were received. Grant funding has been received to update plans for Pondera and Glacier Counties. Bids received are for cost of updating plans for both counties.

KLJ Engineering:	\$47,000
RESPEC:	\$51,126
TetraTech:	\$51,000
Integrated Solutions Consulting:	\$48,943.60
Amec Foster Wheeler	\$50,848
Bold Planning Inc:	\$28,600

Commissioner Hoppes moved and Commissioner Kuka seconded to take the bids under advisement for further review. Motion carried.

Also attending: Leah Ann Hermance, Pondera Co DES Coordinator, Charlie Farmer, Glacier Co DES Coordinator, Matt Selvig and Shawn Higley, WWC Engineering, and Dale Seifert.

MEMORANDUM OF UNDERSTANDING – PREDATOR CONTROL FUND – APPROVED – July 27, 2016

Commissioner Kuka moved to approve the Memorandum of Understanding with the Montana Wool Growers Association and Montana Stockgrowers Association. Ranchers are assessed \$.60 per head for the protection of sheep and \$.50 per head for the protection of cattle from destructive animals. Commissioner Hoppes seconded. Motion carried.

Also attending: Leah Ann Hermance, Pondera Co DES Coordinator, Charlie Farmer, Glacier Co DES Coordinator, Matt Selvig and Shawn Higley, WWC Engineering, and Dale Seifert.

TREASURER’S SECURITIES REPORT – July 27, 2016
July 25, 2016

Pondera County Commissioners
20 4th Ave SW
Conrad, MT 59425

Dear Commissioners,

The following are the investments as of June 30, 2016

STIP \$3002338.05 @ .5593902%

STOCKMAN BANK BALANCES \$3,984,524.58

STOCKMAN BANK –Collateral Report

3133EDYQ9	\$7,00,000.00	FFCB 2000842	.75%	Matures 01/20/17
3133EDXT4	\$6,00,000.00	FFCB 2000819	.84%	Matures 04/17/17

RBC WEALTH

02587DTY4	200,000.00	2.100%	Due 09/26/2018	(CD)
06740KHN0	250,000.00	1.700%	Due 07/30/2018	(step up)

RAYMOND JAMES

795450QY4	\$250,000.00	1.3000%	Due 10/31/2016	(CD)
40434AUW7	\$200,000.00	1.0000%	Due 5/20/2020	(step)
38147JL42	\$200,000.00	2.05%	Due 6/25/2019	(CD)
06740KHS9	\$250,000.00	2.1000%	Due 08/13/2019	(CD)
140420XL9	\$245,000.00	2.1500%	Due 11/04/2020	
48125YT87	\$250,000.00	1.500%	Due 05/06/2021	(step)

INDEPENDENCE BANK

CDARS 1019143992	Maturity 06/08/17	.6479%	500,000.00
CDARS 1018173146	Maturity 08/18/16	.59822%	1,000,000.00
CDARS 1018337319	Maturity 10/13/16	.6479%	3,500,000.00
CDARS 1018547917	Maturity 12/8/16	.6479%	500,000.00
CDARS 1018547933	Maturity 12/07/17	.89599%	500,000.00
CDARS 1018621505	Maturity 01/05/17	.6479%	500,000.00
CDARS 1018752936	Maturity 02/09/17	.59822%	500,000.00

Jeanne Moon, Treasurer

RIGHT-OF-WAY FORAGE REMOVAL AGREEMENTS APPROVED – July 27, 2016

Commissioner Kuka moved, pending Road Supervisor and Weed Supervisor approvals, to approve the Right-Of-Way Forage Removal Agreement requested by Dale Seifert for

the north and south sides of Bullhead Road, from the Bullhead Bridge west 1 mile. Commissioner Hoppes seconded. Motion carried.

Also attending: Leah Ann Hermance, Pondera Co DES Coordinator, Charlie Farmer, Glacier Co DES Coordinator, Matt Selvig and Shawn Higley, WWC Engineering, and Dale Seifert.

CLAIMS APPROVED FOR PAYMENT – July 29, 2016

<u>FUND</u>	
GENERAL	30,326.73
ROAD	10,112.79
BRIDGE	58.57
WEED	1,257.27
AIRPORT	333.74
COMPREHENSIVE INSURANCE	95,189.30
AMBULANCE	3,691.12
COUNTY HOSPITAL & NURSING HOME	118,316.22
EXTENSION SERVICE	5,075.12
COUNTY FAIR	324.00
PUBLIC SAFETY (LAW ENFORCEMENT)	17,929.35
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	847.30
BRADY LIGHTS MAINTENANCE	345.65
911 EMERGENCY	392.25
LAND USE PLANNING	168.62
NORTHERN TRANSIT INTERLOCAL	496.30
VICTIM & WITNESS ADVOCATE	196.00
EMERGENCY PREPAREDNESS GRANT	441.86
BREAST & CERVICAL SCREENING	225.60
WIC GRANT	155.47
MATERNAL CHILD HEALTH	496.35
IMMUNIZATION ACTION PROGRAM	279.65
TOBACCO USE PREVENTION GRANT	1,102.55
NAPA GRANT	57.67
HEALTH CARE FOUNDATION GRANT	90.53
GENERAL FUND CAPITAL IMPROV	12,377.55
REFUND FUND	17038.7
TOTAL CLAIMS	\$ 317,326.26
TOTAL PAYROLL	<u>238,465.81</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>555,792.07</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on July 29, 2016. Pondera County, Montana.

Sandra J Broesder, Chairman

ATTEST:

Kody Farkell, Clerk & Recorder