

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in November, 2015**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on November 4,12,18, and 25, 2015. Unless indicated, all Commissioners were present.

TAX ABATEMENTS APPROVED – November 4, 2015

Commissioner Kuka moved to approve tax abatements/cancellation #1000-1003

NUMBER	REASON	CANCEL	ADD	PARCEL #
1000	DOR error	\$3,623.37		470600
1001	Appraisal Review	\$229.73		459300
1002	Appraisal Review	\$78.08		571400
1003	Was double-assessed	\$10.32		44500

Commissioner Hoppes seconded. Motion carried.

EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AGREEMENT ACCEPTED – November 4, 2015

Commissioner Kuka moved to accept the agreement with the State of Montana for the FY16 EMPG program period October 1, 2015 through September 30, 2016.

Commissioner Hoppes seconded. Motion carried.

RESOLUTION AUTHORIZING BUDGET AMENDMENT-WIC-ACCEPTED – November 4, 2015

**PONDERA COUNTY MONTANA
RESOLUTION #13 – 2015/16**

AUTHORIZING BUDGET AMENDMENTS – WOMEN, INFANTS, & CHILDREN
PROGRAM GRANT

WHEREAS the Montana Code Annotated, Section 7-6-4006, grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings and to appropriate money received from the federal or state government, regardless of the time the money is received; and

WHEREAS the State of Montana Department of Public Health and Human Services has notified Pondera County of grant funds for program year 2016 will total \$23,603 under the Women, Infants, and Children Program (WIC), and the WIC Program will incur expenditures for said purpose not to exceed such funds to be paid from the revenue received; and

WHEREAS the Pondera County Commissioners conducted a hearing at their regularly scheduled meeting on October 28, 2015 and there were no objections; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget for Fund 2971 WIC Program Grant, be amended to show the receipt and expenditures, as follows:

Revenue	Description	Prior Amount	New Amount
2971-331141	Grant Revenue	\$ 30,563	\$ 29,342
Expenditure	Description	Prior Amount	New Amount
2971-401-440171	110 Salaries & Wages	\$ 9,438	\$ 9,500
2971-401-440171	140 Payroll Benefits	2,046	2,200
2971-401-440171	210 Supplies	8,551	7,114
2971-401-440171	311 Postage	100	100
2971-401-440171	332 Ads/Dues/Subscriptions	400	400
2971-401-440171	335 Memberships/Registrations	50	50
2971-401-440171	345 Telephone	600	600
2971-401-440171	370 Travel	400	400
2971-401-440171	380 Employee Training	600	600
2971-401-440171	382 Nutrition Education	1,000	1,000
2971-401-440171	383 Breastfeeding Education	500	500
2971-401-440171	398 Contract Services	500	500
2971-401-440171	530 Rent	639	639

Adopted this 4th day of November, 2015 as moved by Commissioner Hoppes, seconded by Commissioner Kuka, and passed on a 3-0 vote of the board. Effective on passage and

approval.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Sandra J Broesder
Sandra J. Broesder, Chairman

/s/ Janice Hoppes
Janice Hoppes, Member

ATTEST: /s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

/s/ Thomas A Kuka
Thomas A Kuka, Member

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET – November 4, 2015

**PONDERA COUNTY MONTANA
RESOLUTION #14 – 2015/16
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET**

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Expenditure Amount	Description	Prior Amount	New
2955-403-440197-219	Car Seats (Donated money)	\$ 0	\$ 1,120
2958-206-420614-110	Salaries & wages	\$17,158	\$17,250
2958-206-420614-140	Payroll Benefits	\$ 5,336	\$ 5,635
2958-206-420614-210	Supplies & Materials	\$77,098	\$72,857
2958-206-420614-219	Equipment	\$ 0	\$ 2,000
2958-206-420614-335	Memberships/Dues	\$ 0	\$ 400
2958-206-420614-345	Telephone	\$ 0	\$ 1,450
2961-448-440196-110	Salaries & wages	\$ 1,098	\$ 5,000
2961-448-440196-140	Payroll Benefits	\$ 271	\$ 1,500
2961-448-440196-210	Supplies & materials	\$11,452	\$ 6,321
2962-403-440175-110	Salaries & wages	\$ 0	\$ 250
2962-403-440175-140	Payroll Benefits	\$ 0	\$ 80
2962-403-440175-210	Supplies & Materials	\$ 2,806	\$ 2,476
2968-448-440110-210	Supplies & Materials	\$5,294	\$ 5,282
2968-448-440110-530	Rent	\$ 840	\$ 852
2969-403-440194-110	Salaries & wages	\$ 0	\$ 65
2969-403-440194-140	Payroll benefits	\$ 0	\$ 6
2976-448-440192-210	Supplies & Materials	\$ 3,712	\$ 2,937
2976-448-440192-311	Postage	\$ 0	\$ 100
2976-448-440192-332	Ads/Dues	\$ 0	\$ 675
2978-403-440193-110	Salaries & wages	\$16,073	\$16,250
2978-403-440193-140	Payroll Benefits	\$ 2,736	\$ 2,765
2978-403-440193-210	Supplies & materials	\$ 4,191	\$ 3,735
2978-403-440193-311	Postage	\$ 0	\$ 50
2978-403-440193-345	Telephone	\$ 0	\$ 200
2979-448-440101-110	Salaries & wages	\$ 7,843	\$ 8,055
2979-448-440101-140	Payroll benefits	\$ 2,488	\$ 2,690
2979-448-440101-210	Supplies & materials	\$ 10,656	\$10,290
2979-448-440101-530	Rent	\$ 900	\$ 852

Adopted this 4th day of November, 2015, as moved by Commissioner Hoppes, seconded by Commissioner Kuka, and passed on a 3-0 vote of the board. Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Sandra J Broesder
Sandra J. Broesder, Chairman

/s/ Janice Hoppes
Janice Hoppes, Member

ATTEST: /s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

/s/ Thomas A Kuka
Thomas A Kuka, Member

FINAL PLAT APPROVAL FOR THE GEIGER MINOR SUBDIVISION- November 4, 2015

Commissioner Hoppes moved to give final approval to the Geiger Minor Subdivision which was given preliminary approval by the commission on October 28, 2015. The additional information required with the approval of the Preliminary Plat Approval, has been received by the County Clerk and Recorder. Commissioner Kuka seconded. Motion carried.

CANVASS OF MUNICIPAL GENERAL ELECTION – November 12, 2015

Commissioners Broesder, Hoppes, and Kuka met with the Clerk and Recorder, Kody Farkell, and canvassed the November 3, 2015 Municipal General Election Returns. Commissioner Hoppes moved to approve the canvassed returns and direct the Clerk and Recorder to enter the official results in the Clerk and Recorder's records. Commissioner Kuka seconded. Motion carried.

ENCROACHMENT AGREEMENT APPROVED – November 12, 2015

Commissioner Kuka moved and Commissioner Hoppes seconded to approve the Encroachment Agreement requested by Butch Johns for a field approach on the south side of Depot Road, approximately 100 feet west of the Depot Road/Bufalo Road intersection. Motion carried.

OCTOBER MINUTES APPROVED - November 12, 2015

Commissioner Hoppes moved and Commissioner Kuka seconded to approve the Commission Minutes for October 2015. Motion carried.

PONDERA COUNTY SEARCH & RESCUE REQUEST FOR FUNDS APPROVED – November 12, 2015

The Pondera County Search & Rescue approached County Commissioners requesting financial assistance for operating expenses and equipment maintenance. Commissioner Kuka moved to give the Pondera County Search & Rescue \$1,000 from the Emergency Disaster Fund. Commissioner Hoppes seconded. Motion carried.

NO BUSINESS WAS BROUGHT BEFORE THE MEETING ON NOVEMBER 18, 2015

FINAL PLAT APPROVAL FOR THE PETERSON HOMESTEAD MINOR SUBDIVISION- November 25, 2015

Commissioner Kuka moved to give final approval to the Peterson Homestead Minor Subdivision which was given preliminary approval by the commission on October 29, 2015. The additional information required with the approval of the Preliminary Plat Approval has been received by the County Clerk and Recorder. Commissioner Hoppes seconded. Motion carried.
Commissioner Broesder was Absent.

LEAD DISPATCHER JOB DESCRIPTION APPROVED – November 25, 2015

The job description for the Lead Dispatcher position was reviewed. Commissioner Kuka moved to approve the job description. Commissioner Hoppes seconded. Motion carried.
Commissioner Broesder was Absent.

CLAIMS APPROVED FOR PAYMENT – November 30, 2015

<i>FUND</i>	<i>AMOUNT</i>
GENERAL	\$ 80,543.57
ROAD	139,227.98
BRIDGE	2,549.66
WEED	1,784.13
AIRPORT	801.23
AMBULANCE	131.23
COUNTY HOSPITAL & NURSING HOME	14,430.51
EMERGENCY DISASTER	1,000.00
EXTENSION SERVICE	5,167.30
PUBLIC SAFETY (LAW ENFORCEMENT)	15,040.27
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	824.86
RECORDS PRESERVATION	720.42
BRADY LIGHTS MAINTENANCE	339.09
911 EMERGENCY	45.93
LAND USE PLANNING	1,860.50
GAS APPORTIONMENT TAX	6,050.00
NORTHERN TRANSIT INTERLOCAL	161.95
DUI PREVENTION	1,900.00
NOXIOUS WEED GRANT	640.46
EMERGENCY PREPAREDNESS GRANT	838.88
PERFORMANCE MGT GRANT	89.58
BREAST & CERVICAL SCREENING	313.58
WIC GRANT	151.69
MATERNAL CHILD HEALTH	10.84
IMMUNIZATION ACTION PROGRAM	179.00
TOBACCO USE PREVENTION GRANT	188.26
NAPA GRANT	18.58
HEALTH CARE FOUNDATION GRANT	71.00
JUNK VEHICLE GRANT	30.68
GENERAL FUND CAPITAL IMPROV	7,656.17
REFUND FUND	2,236.23
TOTAL CLAIMS	\$ 285,003.58
TOTAL PAYROLL	<u>232,829.59</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u>517,833.17</u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on November 30, 2015. Pondera County, Montana.

Sandra J Broesder, Chairman

ATTEST:

Kody Farkell, Clerk & Recorder