

***REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in January, 2014***

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on January 8, 15, 22, and 29, 2014. Unless indicated, all Commissioners were present.

TASK ORDER TO MASTER CONTRACT (Immunization Action Program) - APPROVED - January 8, 2014

Commissioner Hoppes moved to approve Task Order No. 14-07-4-31-133-0 to the Master Contract for Immunization Action Program for year 2014. Under this grant, the County will receive \$3,916 for immunization services. Commissioner Christiaens seconded. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent-Observer.

RESOLUTION SETTING INCARCERATION COSTS - ADOPTED - January 8, 2014

PONDERA COUNTY, MONTANA
RESOLUTION NO. 27 – 2013/14
INCARCERATION COSTS

WHEREAS, Section 46-18-403, MCA, states that “the daily rate for incarceration must be established annually by the Board of County commissioners by resolution” and that the daily rate must be equal to the actual cost incurred by the detention facility and it has been determined that the actual costs incurred by the Pondera County detention facility, on an average daily basis, is equal to Fifty dollars (\$ 50.00);

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the daily rate for confinement costs, other than for actual medical costs, as ordered by the court and paid in advance for confinement and prior to payment of any fine, is hereby established at \$ 50.00 per day; and

BE IT FURTHER RESOLVED, if a judgment is for a fine and imprisonment until the fine is paid, the detainee shall be allowed a credit of \$ 50.00 for each day of incarceration; and that an inmate is responsible for the actual costs of medication, medical services, or hospitalization while detained in a detention center, based upon the individual’s ability to pay and/or private provider health care coverage, or a bonafide and responsible third-party payer; and

BE IT FURTHER RESOLVED, that the County Attorney shall initiate proceedings to collect from the inmate any charges arising from the medical services or hospitalization in accordance with 7-32-2245, MCA.

Adopted this 8th day of January, 2014 as moved by Commissioner Hoppes, seconded by Commissioner Broesder, and passed on a 3-0 vote of the full board. Effective upon passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Joseph Christiaens
Joseph Christiaens, Chairman

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

Attest: /s/ Kody L. Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Janice Hoppes
Janice Hoppes, Member

RESOLUTION SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM REIMBURSEMENT RATES – ADOPTED – January 8, 2014

PONDERA COUNTY, MONTANA
RESOLUTION #28– 2013/14
SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM

REIMBURSEMENT RATES

WHEREAS Sections 2-18-501 through 2-18-503, and Section 7-4-2108, Montana Code Annotated, provide that persons who may be entitled to mileage, lodging and per diem reimbursement paid from public funds when using their own automobiles, incurring costs for lodging and per diem, in the performance of official duties are entitled to collect mileage for the distance actually traveled by automobile at a rate equal to the mileage allotment allowed by the Internal Revenue Service for the preceding calendar year; and

WHEREAS the mileage rate for state and local government employees has been established for calendar year 2013 by the Internal Revenue Service as 56 cents per mile for the first 1,000 miles of travel within each month and the rate for mileage over 1,000 miles per month at 53 cents per mile (3 cents less per mile, per 2-18-503(b), Montana Code Annotated)

WHEREAS the State of Montana has established the lodging and per diem rates for state and local government employees as follows:

In-state lodging reimbursement rate is \$83.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Butte-Silver Bow County, Helena – Lewis & Clark County, Missoula – Missoula County, Polson, Lake County, Kalispell – Flathead County, Sidney – Richland County and Glendive – Dawson County which communities are considered high cost areas.

In-state lodging in high cost areas reimbursement at the State of Montana reimbursement rate;

<u>Per Diem Rates</u>	<u>In-State</u>	<u>Out-of-State</u>
Morning Meal	\$ 5.00	\$ 7.00
Mid-Day Meal	\$ 6.00	\$ 11.00
Evening Meal	\$ 12.00	\$ 18.00
Totals	\$ 23.00	\$ 36.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the mileage allotment allowed to Pondera County employees during calendar year 2012 shall be 56 cents per mile (up to and including 1,000 miles) and 53 cents per miles (over 1,000 miles) during each calendar month; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of County Commissioners of Pondera County that the in-state lodging reimbursement and per diem rates shall be

In-state lodging reimbursement rate is \$83.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Butte-Silver Bow County, Helena – Lewis & Clark County, Missoula – Missoula County, Polson, Lake County, Kalispell – Flathead County, Sidney – Richland County and Glendive – Dawson County which communities are considered high cost areas.

In-state lodging in high cost areas reimbursement at the State of Montana reimbursement rate;

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Morning Meal	\$ 5.00	\$ 7.00
Mid-Day Meal	\$ 6.00	\$ 11.00
Evening Meal	\$ 12.00	\$ 18.00
Totals	\$ 23.00	\$ 36.00

Adopted this 8th day of January, 2014 as moved by Commissioner Broesder, seconded by Commissioner Hoppes and passed on a 3-0 vote of the full board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Joseph Christiaens
Joseph Christiaens, Chairman

 /s/ Sandra J. Broesder
Sandra J. Broesder, Member

Attest: /s/ Kody L. Farkell
Kody L. Farkell, Clerk & Recorder

 /s/ Janice Hoppes
Janice Hoppes, Member

RESOLUTION PROVIDING FOR PUBLIC PARTICIPATION – ADOPTED – January 8, 2014

PONDERA COUNTY
RESOLUTION #29 – 2013/14
PROVIDING FOR PUBLIC PARTICIPATION

WHEREAS Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Pondera County Courthouse;
3. The weekly agenda will be posted no later than 5:00 p.m. on Friday of the previous week. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.
4. The Board of County Commissioners will hold a regular meeting from 10:00 a.m. to 12:00 noon on Wednesday of each week for the purpose of taking final action on any matter of significant interest to the public involving the adoption of any rule or resolution, determining a contested case, entering into or awarding a contract or any other matter of significant interest to the public.

Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;

5. The office of the Board of County Commissioners is open for business from 9:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m., Monday through Thursday. The office will be open for business on Friday by appointment. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

Adopted this 8th day of January, 2014 as moved by Commissioner Broesder, seconded by Commissioner Hoppes, and passed on a 3-0 vote of the full board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

 /s/ Joseph Christiaens
Joseph Christiaens, Chairman

 /s/ Sandra J. Broesder
Sandra J. Broesder, Member

Attest: /s/ Kody L. Farkell
Kody L. Farkell, Clerk & Recorder

 /s/ Janice Hoppes
Janice Hoppes, Member

RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS, REDEMPTIONS AND TAX DEED SALES, AND OWNERSHIP AND INTEREST SEARCH BIDS – ADOPTED – January 8, 2014

PONDERA COUNTY, MONTANA
RESOLUTION NO. 30 – 2013/14

RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS,

January 2013

REDEMPTIONS AND TAX DEED SALES,
AND OWNERSHIP AND INTEREST SEARCH BIDS

WHEREAS, Section 15-17-121(2)(a), MCA, defines "Costs" incurred by the county as a result of a taxpayer's failure to pay taxes when due, including but not limited to any actual out-of-pocket expenses incurred by the county plus the administrative costs; and the county costs collected may be deposited in the county General Fund, pursuant to Section 15-17-322, MCA; and

WHEREAS, Section 15-17-212, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare a TAX SALE CERTIFICATE and the costs to a purchaser other than the County, shall be set as follows:

- preparation of list of delinquent taxes
 - preparation of notice of pending tax sale
 - conducting the tax sale
 - preparation of the tax sale certificate
- Total, per parcel \$25.00

WHEREAS, Section 15-17-323, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare an ASSIGNMENT certificate of the county's interest in property in which the county is listed as the purchaser and the costs to an assignee, shall be set as follows:

- preparation of Assignment Certificate
 - recording fees
 - distribution of payment
- Total, per parcel \$25.00

WHEREAS, Section 15-18-113 and Section 15-18-114, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to process the REDEMPTION of the County's or assignee's interest in the property redeemed and the refund to the assignee, shall be set as follows:

- processing redemption
 - distribution of payment
 - processing refund to assignee
 - certified mail and/or publication costs
- Total, per parcel \$25.00

WHEREAS, Section 15-18-211, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to grant the purchaser a TAX DEED for the property, and the costs shall be set as follows:

- preparation and postage for courtesy letters
 - identification and notification of interested persons
 - certified mail and/or publication costs
 - title search costs
 - publication of legal notices
 - recording fees
 - preparation of deed
- Total, per parcel \$300.00

WHEREAS, Section 15-18-212, MCA, directs notification to all persons considered interested parties in the property and the current occupant of the property, if any, that a tax deed may be issued to the county unless the property tax lien is redeemed prior to the expiration date of the redemption period, the County intends to contract for the services of a licensed title company to perform ownership and interest searches on all properties selected by the Board of County Commissioners. Inasmuch as there is only one licensed title company with its office in Pondera County, the Commissioners will contract with said Pondera County Title Company for its services in determining interested parties and issuance of a Litigation Guarantee on each parcel. A request for cost for these services will be obtained from the Pondera County Title Company.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that the fees for the actual and administrative costs, assessed to a purchaser other than the County, are set as follows:

- TAX SALE CERTIFICATE, PER PARCEL \$ 25.00
- ASSIGNMENT, PER PARCEL \$ 25.00

REDEMPTION, PER PARCEL	\$ 25.00
TAX DEED SALE, PER PARCEL	\$300.00

BE IT FURTHER RESOLVED by the Pondera County Board of Commissioners that the Board of County Commissioners will contract with Pondera County Title Company for its services in determining interested parties and issuance of a Litigation Guarantee on each parcel. A request for cost for these services will be obtained from the Pondera County Title Company.

Adopted this 8th day of January, 2014 as moved by Commissioner Hoppes, seconded by Commissioner Broesder, and passed on a 3-0 vote of the full board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Joseph Christiaens
Joseph Christiaens, Chairman

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

Attest: /s/ Kody L. Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Janice Hoppes
Janice Hoppes, Member

APPROVAL FOR EXTENSION SERVICE ADMINISTRATIVE ASSISTANT JOB DESCRIPTION — January 8, 2014

Commissioners reviewed the draft job description which included language added by Commissioners regarding the Central Supply/Mail Room duties. A couple minor wording changes were made.

Commissioner Broesder moved to approve the job description for the Extension Service Administrative Assistant position. Commissioner Hoppes seconded. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent-Observer.

REQUEST BY CYNTHIA JOHNSON TO REPRESENT COUNTY ON PONDERA REGIONAL PORT AUTHORITY BOARD – January 8, 2014

Cynthia Johnson submitted a letter to the Commissioners requesting to be reappointed to represent Pondera County on the Pondera Regional Port Authority Board. She currently serves as the Port Authority Board's secretary.

Commissioner Broesder moved to reappoint Cynthia Johnson to represent Pondera County on the Pondera Regional Port Authority Board. Commissioner Hoppes seconded.

Discussion was as follows: Commissioner Hoppes said she felt that with 3 full time commissioners, one of the commissions should serve on the board. Also, boards should not expect the county to name a representative other than a commissioner because they would like that person on their board. The boards should redo their criteria for board membership rather than ask the county to appoint someone other than a commissioner to their board. Port Authority needed to classify their board positions so that it was specified that a County Commissioner would represent the County. She feels as it is now, the County is not being asked for any input. She stated that, as the County has been forgiving the Port Authority loan each year, a Commissioner should be on the Board.

Commissioner Christiaens stated he believed it was already in the agreement with Cynthia that she would provide regular updates to the Commissioners, but he has not gotten any updates and would like to see this happen.

Commissioner Broesder said she would like to have a request to the Port Authority or Cynthia Johnson for the Commissioners to receive email updates. She also recommended the Commissioners schedule regular appointment times for Cynthia to meet with the Commissioners to discuss Port Authority business. All commissioners support the efforts of the Port Authority, Hoppes objects only to the county appointing a non-commissioner to represent them.

Bringing the issue to a vote, Commissioners Broesder and Christiaens voted to reappoint Cynthia Johnson to represent Pondera County on the Pondera Regional Port Authority Board. Commissioner Hoppes voted nay. Motion carried on a 2-1 vote.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent-Observer.

COMMISSIONER REPRESENTATIVES TO BOARDS – January 8, 2014

The Commissioner representative assignments to County and Regional boards were made as follows:

County Boards

Christiaens	Airport Pondera County Council on Aging Pondera County Community Service Park
Broesder	Health Weed Park
Hoppes	Pondera Medical Center Park

Regional and State Boards

Christiaens	Northcentral Regional Detention Center Montana Association of Counties (MACo) Transportation Committee Russell Country Tourism Board
Broesder	Northern Montana Joint Refuse Disposal District Montana Association of Counties (MACo) Energy Committee Montana Association of County Road Supervisors (MACRS) Board of Directors National Association of Counties (NACo) Energy, Environment & Land Use Steering Committee
Hoppes	Opportunities Inc Northern Montana Transit Authority North Central Area Agency on Aging Montana Association of Counties (MACo) Health and Human Services Committee Center For Mental Health

Commissioner Hoppes moved to approve the commissioner representative to boards as named above. Commissioner Broesder seconded. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent-Observer

APPOINTMENTS TO COUNTY BOARDS – January 8, 2014

Commissioner Hoppes moved re-appoint the following to county advisory boards as indicated:

Dan Brown and Duane Habets to Airport Board (2016)
Everett Breeding to Cemetery Board (2016)
Pete McKeone and Pam McFarland to Health Board (2016)
Cliff Gustafson and Ross Drishinski to Park Board (2016)
Terri VandenBos, Mark Grubb, and Karla Breeding to Planning Board (2016)
Jamie Brownell to Tax Appeal Board (2016)
Claudia DeShazer to TV Board – Conrad (2016)
Penny Douglas to NorthCentral Area Agency On Aging (2016)
Dan Picard and Danny Rouns to Weed Board (2016)

Commissioner Broesder seconded. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent-Observer.

COMMISSION REORGANIZATION – January 8, 2013

Commissioner Broesder moved to appoint Commissioner Christiaens as Chairman for calendar year 2014. Commissioner Hoppes seconded. Motion carried.

Commissioner Hoppes moved to appoint Commissioner Broesder as Vice Chairman of the Commission for calendar year 2014. Commissioner Christiaens seconded. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent-Observer.

PONDERA REGIONAL PORT AUTHORITY CDBG RAIL FEASIBILITY STUDY MT-CDBG-EDPG-1306 – January 22, 2014

Commissioner Hoppes moved and Commissioner Broesder seconded to designate Stockman Bank as depository for CDBG contract MT-CDBG-EDPG-1306 funds, as well as to certify Janice Hoppes, Sandra Broesder, and Kody Farkell as authorized signors for payment requests from the contract. Motion carried. Joseph Christiaens was absent. Also attending: Ken Wheeler, Ron Jones, Robert Newkirk, and Buck Traxler, Editor of The Independent Observer.

RESOLUTION DECLARING PROPERTY SURPLUS AND DISPOSAL – ADOPTED – January 22, 2014

PONDERA COUNTY
RESOLUTION #32 – 2013/14

DECLARING PROPERTY SURPLUS AND DISPOSAL

WHEREAS, pursuant to Section 7-8-2211, MCA, Authorization to sell and exchange county property, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property which is not necessary to the conduct of county business or the preservation of its property:

Old phone sets and equipment Zero dollar value

and

WHEREAS, the Commissioners have determined, pursuant to Section 7-8-2217, MCA, Procedure or sale of property of lesser value, it is in the best interests of the County to dispose of the above-listed surplus property.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:

- 1) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,
- 2) agrees to donate the property to Pondera Medical Center

ADOPTED this 22nd day of January, 2014, as moved by Commissioner Hoppes, seconded by Commissioner Broesder, and passed on a 2-0 vote of the board. Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

 Absent
Joseph Christiaens, Chairman

 /s/ Sandra J. Broesder
Sandra J. Broesder, Member

ATTEST:

 /s/ Janice Hoppes
Janice Hoppes, Member

 /s/ Kody L. Farkell
Kody L. Farkell, Clerk and Recorder

Also attending: Ken Wheeler, Ron Jones, Robert Newkirk, and Buck Traxler, Editor of The Independent Observer.

RESOLUTION CANCELLING DELINQUENT PROPERTY TAXES ON MOBILE HOMES – ADOPTED – January 22, 2014

PONDERA COUNTY, MONTANA
RESOLUTION #33 – 2013/14

CANCELLING DELINQUENT PROPERTY TAXES
ON MOBILE HOMES

WHEREAS, Section 15-24-212(1), MCA, states that “the board of county commissioners may order the cancellation of delinquent property taxes on a mobile home ... if the mobile home ... is to be moved for the purposes of destruction or recycling.” ; and

WHEREAS, the mobile homes previously situated on the below-described real property located in the Arrow Addition of the City of Conrad have been destroyed; and

WHEREAS, Section 15-24-212(2), requires the following information be included in the cancellation order:

Taxpayer Name and Address	physical address of mobile home	delinquent tax, int & penalties	Date Delinquent	Taxpayer ID
Raynor, Mike	Lot 28, Block 2, Arrow Addition			
4717 E Orchard Rd Spokane WA 99217-9330	to City of Conrad	1,642.97	31-May-06	2009300
Jackson, Dennis & Melissa	Lot 8, Block 5, Arrow Addition			
610 Ave B #53 Conrad MT 59425	to City of Conrad	284.15	31-May-12	2034900
Suta, Deanna J	Block 2, Lot 43, Arrow Addition			
405 S Maryland St Conrad MT 59425	to City of Conrad	1,271.53	15-Sep-09	2011900
Cavanagh, Trevor & Christy	Lot 2, Block 1, Arrow Addition			
c/o James Hay 515 2nd Ave SE Conrad MT 59425	to City of Conrad	1,086.26	15-Jun-10	2002200
		4,284.91		

WHEREAS, Section 15-24-212(3), MCA, also directs that one copy of this order be recorded with the county clerk and recorder as a public record, and one copy of the order must be filed with the county treasurer as a permanent record of the treasurer’s office.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of County Commissioners of Pondera County that the delinquent taxes, penalty and interest accrued against the mobile homes which have been destroyed or recycled be cancelled; and

BE IT FURTHER RESOLVED AND ORDERED, that the clerk and recorder record this Resolution in the public records of Pondera County and that the treasurer file a copy of this Resolution as a permanent record in the treasurer’s office.

Adopted this 22nd day of January, 2014 as moved by Commissioner Hoppes, seconded by Commissioner Broesder, and passed on a 2-0 vote of the board. Effective upon passage and approval.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

Absent
Joseph Christiaens, Chairman

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

ATTEST:

/s/ Janice Hoppes
Janice Hoppes, Member

/s/ Kody L. Farkell
Kody L. Farkell, Clerk and Recorder

Also attending: Ken Wheeler, Ron Jones, Robert Newkirk, and Buck Traxler, Editor of The Independent Observer.

DISCUSSION REGARDING CLEAN-UP OF DEBRIS FROM FIRE AT PIERRE’S IN DUPUYER – January 22, 2014

Ron Jones and Robert Newkirk were in attendance to ask Commissioners for assistance in finding a way to clean up debris from the recent fire at Pierre's Restaurant. Jones and Newkirk, along with other residents of Dupuyer, have a concern about health and safety hazards the fire debris may be causing. The landowner has not made an effort to plan for any clean-up. Commissioners suggested meeting with County Sanitarian, Corrine Rose, the County Health Board, and Leann Hermance, Disaster and Emergency Coordinator, to discuss the issue.

Commissioner Broesder offered to schedule a meeting with the above individuals, as well as Dupuyer residents, as early as next week.

Also attending: Ken Wheeler, Ron Jones, Robert Newkirk, and Buck Traxler, Editor of The Independent Observer.

CAPITAL IMPROVEMENT PLAN FOR CONRAD AIRPORT APPROVED – January 22, 2014

The FAA has requested an updated capital improvement plan for the Conrad Airport. Projects undertaken for the capital improvement plan are funded by federal funding and county matching funds.

Commissioner Hoppes moved to approve the capital improvement plan projects as follows:

for federal fiscal year 2014	No projects planned	
for federal fiscal year 2015	Perimeter wildlife fence	\$270,000
	Construct Revenue Generating Hangar	\$500,000
for federal fiscal year 2016	Acquire Snow Removal Equipment	\$130,000
	Construct Snow Removal Equipment	\$250,000
	Building	
for federal fiscal year 2017	No projects planned	
for federal fiscal year 2018	Rehabilitate Runway	\$123,000
	Rehabilitate Taxiways	\$8,000
	Rehabilitate Apron	\$34,000

Commissioner Hoppes seconded. Motion carried.

Also attending: Ken Wheeler, Ron Jones, Robert Newkirk, and Buck Traxler, Editor of The Independent Observer.

MEMORANDUM OF UNDERSTANDING - COOPERATING AGENCY WITH BUREAU OF LAND MANAGEMENT – January 29, 2014

The Lewistown Field Office of Bureau of Land Management (BLM) has requested Pondera County's participation as a cooperating agency with the BLM concerning the Environmental Impact Statement for the Lewistown Resource Management Plan. An Environmental Impact Statement will be developed to provide future direction in managing BLM lands. BLM has asked for interagency cooperation in preparing the Environmental Impact Statement to better reflect the policies, needs and conditions of the citizens they represent.

Commissioner Broesder moved for Pondera County to become a cooperator with Bureau of Land Management in creating a BLM land use plan. Commissioner Hoppes seconded the motion. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

DESIGNATED CONTACT FOR MEMORANDUM OF UNDERSTANDING BETWEEN PONDERA COUNTY AND BUREAU OF LAND MANAGEMENT – January 29, 2014

Commissioner Hoppes moved and Commissioner Christiaens seconded to designate Commissioner Broesder as primary contact with Bureau of Land Management in regards to The Lewistown Resource Management Plan. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

TREASURER'S SECURITIES – January 29, 2014

January 15, 2014

Pondera County Commissioners

20 4th Ave SW

Conrad, MT 59425

Dear Commissioners,

January 2013

The following are the investments as of December 31, 2013

STIP \$2338.05 @ .1409148%
 STOCKMAN BANK BALANCES \$12,511,297.34
 STOCKMAN BANK –Collateral Report
 3133ECCE2 \$6,955,000.00 FHLB 2000684 .25% Matures 01/07/15
 313381YP4 \$6,000,000.00 FHLB 2000687 .25% Matures 02/20/15
 RBC WEALTH
 313383HN4 450,000.00 1.000% Due 06/27/2018 (step up)
 3134G3US7 180,000.00 1.100% Due 05/22/2017
 02587DTY4 200,000.00 2.100% Due 09/26/2018
 RAYMOND JAMES
 CD SALLIE MAE #58177 \$250,000.00 1.3000% Due 10/31/2016

Jeanne Moon, Treasurer

REQUEST TO APPLY FOR INTERCAP LOAN FOR PONDERA MEDICAL CENTER APPROVED- January 29, 2014

Pondera Medical has discussed the need to purchase an updated cardiac monitor. In the past PMC has utilized a MT Board of Investments INTERCAP loan, which the county applied for.

Commissioner Hoppes moved that, in the event it was requested by PMC, the county agree to apply for a MT Board of Investments INTERCAP loans for Pondera Medical for a new cardiac monitor. Commissioner Broesder seconded. Motion carried. Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

APPOINT VOTING REPRESENTATIVE FOR PONDERA CANAL & RESERVOIR COMPANY ANNUAL MEETING – January 29, 2014

Commissioner Hoppes moved to appoint Commissioner Christiaens as voting representative for the Pondera Canal & Reservoir Company annual meeting scheduled for February 3 in Conrad. Commissioner Broesder seconded. Motion carried. Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

EXTENSION OF EMPLOYMENT REQUEST APPROVED – January 29, 2014

Sheron Curry, Pondera County Extension Service Administrative Assistant, had previously submitted her letter of resignation with a termination date of January 31. Curry submitted a letter requested the termination be extended to February 7, 2014. Commissioner Broesder moved to approve the extension request. Commissioner Hoppes seconded. Motion carried. Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

JOURNAL VOUCHER ENTRY TO TRANSFER UNREIMBURSED GRANT FUNDS TO DES IN THE GENERAL FUND – January 29, 2014

Commissioner Hoppes moved to authorize a journal voucher to transfer unreimbursed (Disaster & Emergency Services) grant funds to DES in the general fund:
 \$2162.89 From Fund 2927 to General Fund

Claim submitted to state for this amount was denied as a reimbursable expense by the State. DES Coordinator Leann Hermance pursued payment further with the State but was denied.

\$705.20 From Fund 2993 to General Fund

Expenses in the above amount were submitted in excess of the grant amount in anticipation of extended funding of the grant. This grant was not extended and additional funds were not received.

Commissioner Broesder seconded the motion. Motion carried.

Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

MINUTES APPROVED – January 29, 2014

Commissioner Broesder moved to approve the official Minutes of the Commission for December 2013. Commissioner Hoppes seconded. Motion carried. Also attending: Ken Wheeler and Buck Traxler, Editor of The Independent Observer.

CLAIMS APPROVED FOR PAYMENT – January 31, 2014

<u>FUND</u>	<u>AMOUNT</u>
GENERAL	\$ 42,087.69
ROAD	21,760.80
BRIDGE	7,184.79
WEED	988.67
AIRPORT	356.32
COMPREHENSIVE INSURANCE	-0.22
AMBULANCE	227.87
COUNTY HOSPITAL & NURSING HOME	24,858.66
EXTENSION SERVICE	2,427.04
PUBLIC SAFETY (LAW ENFORCEMENT)	6,880.29
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	699.63
RECORDS PRESERVATION	975.00
BRADY LIGHTS MAINTENANCE	330.46
911 EMERGENCY	2,897.68
LAND USE PLANNING	2,329.23
NORTHERN TRANSIT INTERLOCAL	340.19
VICTIM & WITNESS ADVOCATE	333.66
BUCKLE UP MT	17.13
EMERGENCY PREPAREDNESS GRANT	2,470.01
HEALTHY CHILD (LEAD POISONING) GRANT	17.13
BREAST & CERVICAL SCREENING	17.14
IMMUNIZATION BILLING GRANT	32.12
WIC GRANT	305.52
MATERNAL CHILD HEALTH	42.53
IMMUNIZATION ACTION PROGRAM	17.14
TOBACCO USE PREVENTION GRANT	1,037.64
NAPA GRANT	781.59
HOSPITAL DEBT SERVICE 95	5,477.50
PUBLIC SAFETY CAP IMPROV	1,039.09
REFUND FUND	933.01
JUNK VEHICLE GRANT	0.00
GENERAL FUND CAPITAL IMPROV	0.00
ROAD/BRIDGE EQUIP PURCHASE	0.00
TOTAL CLAIMS	\$ 126,865.31
TOTAL PAYROLL	<u>202,482.64</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>329,347.95</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on January 31, 2014. Pondera County, Montana

Joseph Christiaens, Chairman

ATTEST:

Kody Farkell, Clerk & Recorder