

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
PONDERA COUNTY, MONTANA  
Held in February, 2013**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on February 6, 19 and 27, 2013. Unless indicated, all Commissioners were present.

TREASURER'S SECURITIES SUBMITTED – February 6, 2013

January 31, 2013

Pondera County Commissioners

20 4<sup>th</sup> Ave SW

Conrad, MT 59425

Dear Commissioners,

The following are the investments as of September 30, 2012

STIP \$2338.05 @.2417042%

STOCKMAN BANK BALANCES \$13,178,509.50

STOCKMAN BANK –Collateral Report

313374Y61 \$8,385,000.00 FHLB 2000608 .50% Matures 8/28/13

3133XQU34 \$ 625,000.00 FFCB 2000609 3.63% Matures 5/29/13

313374Y61 \$4,770,000.00 FHLB 2000618 .50% Matures 8/28/13

RBC WEALTH

3136G0CM1 150,000.00 .50% Due 10/30/2015

3136G0CX7 300,000.00 1.250% Due 4/26/2017

3134G3US7 180,000.00 1.000% Due 5/22/2017

Also present was Buck Traxler, Editor of The Independent-Observer

APPOINTMENTS TO COUNTY BOARDS – February 6, 2013

Commissioner Broesder moved to appoint Joel Farkell to the Weed District Board (2015) and re-appoint the following to county advisory boards as indicated:

Jerry Walth to the Conrad TV Board (2015)

Ron Jones and Ken Wheeler Sr to the Planning Board (2014)

Ed Erickson to the Community Service Board (2015)

Guy Miser to the Conrad Cemetery Board (2015)

Jim Sheble to the Valier Cemetery Board (2015)

Kip Keller and Loretta Grubb to the Park Board (2015)

Commissioner Hoppes seconded. Motion carried.

Also present was Buck Traxler, Editor of The Independent Observer.

DATE, TIME, AND PLACE FOR PUBLIC MEETING REGARDING COMMUNITY TRANSPORTATION ENHANCEMENT PROGRAM (CTEP) – February 6, 2013

The Commissioners decided to conduct a public meeting for the purpose of discussing proposed uses for Community Transportation Enhancement Program (CTEP) funds. The hearing was scheduled for Wednesday February 27 at 10:00 am in the Commissioner's office.

Also present was Buck Traxler, Editor of The Independent-Observer.

LETTER OR SUPPORT FOR MONTANA BOARD OF CRIME CONTROL JUSTICE ASSISTANCE GRANT APPLICATION – February 6, 2013

Laura Swanson, Juvenile Probation Administrator, requested a letter of support from the County Commissioners to be included in the Justice Assistance Grant (JAG) application from the Montana Board of Crime Control (MBCC) that the 9<sup>th</sup> District Youth Court is applying for. The commissioners drafted a letter of support and provided it to Swanson.

Also present was Buck Traxler, Editor of The Independent-Observer.

REPORT ON NORTHERN TRANSIT QUARTERLY MEETING – February 6, 2013

Commissioner Hoppes reported on the Northern Transit quarterly meeting on February 5, 2013. Pondera County citizens are riding the buses but not to the extent of ridership in the other counties. To date, there have been no riders from Dupuyer or Brady

**February 2013**

and only two from the Valier area. Art and Eloise Erickson from Valier attended the meeting in support of the transit system and expressed their satisfaction with the service. New brochures have been printed and will be distributed throughout the counties served by Northern Transit and Commissioner Hoppes will work on more outreach in the communities in Pondera County.

Also present was Buck Traxler, Editor of The Independent-Observer.

REPORT ON PONDERA COUNTY CANAL & RESERVOIR COMPANY (PCCRC) ANNUAL MEETING – February 6, 2013

Commissioner Broesder reported that Bob Sill and Jerry Johns will remain on the PCCRC Board as Directors.

PCCRC will be increasing assessment charges by 50 cents per share; 25 cents to go to moss and algae treatment and 25 cents to operation and maintenance costs.

Also present was Buck Traxler, Editor of The Independent-Observer.

DISCUSSION REGARDING COUNTY ASSISTANCE TO CASA – February 19, 2013

On behalf of the CASA organization, Nancy Melby was in attendance to request financial assistance from the county to help fund CASA. Each county within the organization are being asked to help support CASA financially. Start-up grants that CASA has used in the past are no longer available to them. If possible, CASA would like to be included as a regular budget line item in the county budget. Commissioners agreed to take the request under advisement.

CAPITAL IMPROVEMENT PLAN FOR CONRAD AIRPORT APPROVED – February 19, 2013

The FAA has requested an updated capital improvement plan for the Conrad Airport. Projects undertaken for the capital improvement plan are funded by federal funding and county matching funds.

Commissioner Broesder moved to approve the capital improvement plan projects as follows:

for federal fiscal year 2013	Rehabilitate runway, taxiway and apron	\$106,000
	Acquire snow removal equipment	\$108,000
	Construct snow removal building	\$229,500
for federal fiscal year 2014	No projects planned	
for federal fiscal year 2015	Perimeter wildlife fence	\$270,000
	Install revenue generating fuel system	\$135,000
for federal fiscal year 2016	No projects planned	
for federal fiscal year 2017	Update Airport layout Plan	\$ 22,500
	Conduct Environmental Assessment	\$ 18,000
	Land Acquisition	\$238,500

Commissioner Hoppes seconded; motion carried.

Also present was Rick Donaldson (Robert Peccia and Associates)

ENGINEERING CONSULTANT CONTRACTS SIGNED – February 19, 2013

Commissioner Broesder moved to approve and sign the Sponsor Certification For Selection of Consultants, Form 7460 Notice of Proposed Construction for the fiscal year 2013 Airport Maintenance, and Environmental Categorical Exclusion Form, all provided by Robert Peccia and Associates.

Commissioner Hoppes seconded. Motion carried.

Also present was Rick Donaldson (Robert Peccia and Associates)

APPROVAL OF PARTNERSHIP AGREEMENT WITH NORTHCENTRAL MONTANA'S VIBRANT FUTURE – February 19, 2013

Commissioner Broesder moved to sign a partnership agreement with Northcentral Montana's Vibrant Futures Consortium. Commissioner Hoppes seconded the motion. Motion carried.

No February 13, 2013 meeting as all Commissioners were attending Montana Association of Counties Mid-Winter Meeting

HEARING CONDUCTED ON COMMUNITY TRANSPORTATION ENHANCEMENT PROGRAM PROPOSALS – February 27, 2013

Attending: Commissioner Christiaens, Broesder, and Hoppes, Clerk and Recorder Farkell, Glacier County Commissioner Mike DeRosier, Cheryl Curry, Executive Director of Pondera Regional Port Authority, and Buck Traxler, Editor of The Independent-Observer.

The notice of the hearing was published in The Independent-Observer and The Valerian in the September 20 and 27, 2012 issues.

Commissioner Christiaens called the hearing to order at 10:10a.m.

Mike DeRosier, Glacier County Commissioner, proposed a joint project among Pondera County, Glacier County and the Blackfeet Tribe, for creating a lighted walking path from the Heart Butte School to town of Heart Butte, which qualifies for CTEP funding.

A written proposal from the City of Conrad requesting Pondera County's CTEP funds was reviewed for a Pedestrian & Decorative Lighting. At a cost of approximately \$30,000 per block, the city requested \$60,000 of County CTEP funds. City of Conrad would provide the matching for county funds and prepare the application documents.

Commissioner Hoppes moved to transfer \$60,000 of county CTEP funds to the City of Conrad CTEP account and leave the remaining until project totals are received from Glacier County and/or Blackfeet Tribe for the Heart Butte proposal. Commissioner Broesder seconded. Motion carried.

There being no further comments to come before the hearing, hearing closed at 10:40a.m.

#### MEMORANDUM OF UNDERSTANDING WITH TOOLE COUNTY FOR NORTHERN TRANSIT – February 27, 2013

Commissioner Hoppes moved and Commissioner Broesder seconded to sign a Memorandum of Understanding with Toole County stating Pondera County, on behalf of the Pondera County Transit, will contribute \$20,000 in 2013-14 for operations of Northern Transit Interlocal program. Motion carried.

Also present was Buck Traxler, Editor of The Independent-Observer.

#### APPOINT VOTING REPRESENTATIVE FOR 3 RIVERS ANNUAL MEETING – February 27, 2013

Commissioner Broesder moved to appoint Commissioner Christiaens as voting representative for the 3 Rivers annual meeting on March 18 in Fairfield. Commissioner Hoppes seconded. Motion carried.

Also present was Cheryl Curry, Pondera Regional Port Authority and Buck Traxler, Editor of The Independent-Observer.

#### DISCUSSION REGARDING CONRAD AIRPORT PROJECTS FOR 2013 – February 27, 2013

Commissioners reported to Rick Donaldson (Robert Peccia and Associates) by phone, that the Conrad Airport Board agreed to proceed with the paving and maintenance project scheduled for 2013. Also discussed by the Board was purchasing a certified weather station as well as the potential to build a pilot's lounge.

No decision has been made in regards to applying for a grant to purchase snow equipment and storage building. Robert Peccia will meet with Commissioners and the Conrad Airport Board in Conrad on March 19 at 5p.m. before a decision is made.

Also present was Buck Traxler, Editor of The Independent-Observer.

#### APPROVAL OF EMPLOYEE USE OF FAMILY MEDICAL LEAVE ACT – February 27, 2013

Commissioner Broesder moved and Commissioner Hoppes seconded to approve time off in accordance with the Family Medical Leave Act for Steve Johnson. Motion carried.

ELECTION TO RURAL FIRE DISTRICT – February 27, 2013

The Rural Fire District Board members are elected to their positions. Montana law provides that if the number of candidates is equal to or less than the number of positions to be elected, the election administrator may cancel the election. In such case, the county governing body shall declare elected by acclamation each candidate who filed a nominating petition for a position. If a nomination is not made for one or more trustee offices, the county governing body shall appoint one or more trustees as necessary to fill those offices. A trustee taking office pursuant to this subsection serves the trustee term of office as if that trustee had been elected. Jacob Fagan filed a Petition for Nomination. In accordance with Montana statute, Commissioner Broesder moved to declare Jacob Fagan elected by acclamation, for a term of three years. Commissioner Christiaens seconded. Motion carried.

JANUARY MINUTES APPROVED - February 27, 2013

Commissioner Hoppes moved to approve the January 2013 Minutes of the Commissioners. Commissioner Broesder seconded. Motion carried.

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on February 28, 2013. Pondera County, Montana

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Joseph Christiaens, Chairman

ATTEST:

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Kody Farkell, Clerk & Recorder