

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in April, 2013**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on April 3, 10, 17, & 24, 2013. Unless indicated, all Commissioners were present.

APPROACH AGREEMENT APPROVED – April 3, 2013

Commissioner Broesder moved to approve the Approach Agreement requested by Don Dodge to encroach upon the county road right-of-way of Seven Mile Road for the purpose of installing an approach with 15" culvert on the north side of the road. Commissioner Hoppes seconded; motion carried.
Also attending was Buck Traxler, Editor of The Independent-Observer.

DESIGNATION OF CHEMICAL DEPENDENCY SERVICE PROVIDER – April 3, 2013

Commissioner Hoppes moved to designate Center For Mental Health as Pondera County's Chemical Dependency Service Provider for July 1, 2013 through June 30, 2014. Commissioner Broesder seconded. Motion carried.
Also attending was Buck Traxler, Editor of The Independent-Observer.

REVISED CONSULTANT CONTRACTS SIGNED – April 3, 2013

A revised Conrad Airport Maintenance Agreement with Robert Peccia & Associates was signed. The revised contract did not include purchase of snow removal equipment, which was discussed and approved for funding request at the March 20, 2013 meeting.
Also attending was Buck Traxler, Editor of The Independent-Observer.

ADDITIONAL DOCUMENTS FOR CONRAD AIRPORT RUNWAY PROJECT SIGNED – April 3, 2013

Commissioner Hoppes moved to approve the following documents needed to proceed with the Conrad Airport Runway Paving project:
Sponsor Certification for Plans and Specifications
FAA Grant Application
Engineering Task Orders 1-3
Record of Negotiations.

Commissioner Broesder seconded; motion carried. Also attending was Buck Traxler, Editor of The Independent-Observer.

RESCIND PRECINCT BOUNDARIES FOLLOWING THE ADOPTION OF THE 2013 LEGISLATIVE DISTRICTING PLAN – April 3, 2013

Based on the new House District boundaries, Montana Secretary of State's office advised Pondera County that current Precinct boundaries would not work. Commissioner Hoppes moved and Commissioner Broesder seconded to rescind motion from March 20, 2013 to keep precinct boundaries as they are currently. Motion carried.
Also attending was Buck Traxler, Editor of The Independent-Observer.

RESOLUTION ESTABLISHING ELECTION PRECINCT BOUNDARIES – April 3, 2013

PONDERA COUNTY
RESOLUTION #31 – 2012/13
ESTABLISHING ELECTION PRECINCT BOUNDARIES

WHEREAS, pursuant to Section 13-3-102 of the Montana Code Annotated, a board of county commissioners must change the boundaries of the election precincts in a county to conform to the legislative district boundaries established by the Montana Districting and Apportionment Commission. A board has 45 days from when the Commission has established the district boundaries to change the boundaries of the election precincts to conform to the legislative district boundaries.

WHEREAS, on February 12, 2013, the Montana Districting and Apportionment Commission adopted the Legislative Districting Plan. On the same date, the Commission

~~March~~ 2013
April

filed the Plan with the Montana Secretary of State. The Pondera County Board of Commissioners and Pondera County Election Administrator received a copy of the Plan. The Board of County Commissioners have reviewed the Plan and discussed how the election precincts in the County can be changed to conform to the legislative district boundaries.

NOW THEREFORE, BE IT RESOLVED, The Pondera County Board of Commissioners establishes the election precincts of Pondera County as indicated on the attached map, Exhibit 1. The Board orders the Pondera County Election Administrator to provide a copy of the resolution to the Montana Secretary of State to indicate compliance with Section 13-3-102 of the Montana Code Annotated.

Adopted this 3rd day of April, 2013 as moved by Commissioner Hoppes, seconded by Commissioner Broesder, and passed on a unanimous vote of the full board. Effective March 29, 2013.

Passed on the 3rd day of April, 2013.

BOARD OF COUNTY COMMISSIONERS

/s/ Joseph Christiaens
Joseph Christiaens, Chairman

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

Attest:

/s/ Kody L. Farkell
Kody L. Farkell, Clerk and Recorder

/s/ Janice Hoppes
Janice Hoppes, Member

APPROVAL TO PAY BILL FOR BRADY FIRE HALL – April 3, 2013

Commissioner Broesder moved to pay the bill from Prewett Excavation in the amount of \$939.00 for water line repair at the Brady Fire Hall. The county owns the building. Commissioner Hoppes seconded. Motion carried.
Also attending was Buck Traxler, Editor of The Independent-Observer.

FEBRUARY MINUTES APPROVED – April 3, 2013

Commissioner Hoppes moved to approve the February 2013 Minutes of the Commissioners. Commissioner Broesder seconded. Motion carried.
Also attending was Buck Traxler, Editor of The Independent-Observer.

APPROVE FUNDS TO PURCHASE MEAT SLICER FOR PONDERA CENTER – April 3, 2013

Pondera Center staff requested a new meat slicer for the kitchen. Commissioners agreed it is the County's responsibility to provide kitchen equipment. Cost of the equipment will be \$600-\$700. Also attending was Buck Traxler, Editor of The Independent-Observer.

PURCHASE OF SURFACE PREP MACHINE APPROVED – April 10, 2013

Commissioner Broesder moved, seconded by Commissioner Hoppes, to share the cost of a surface preparation machine with Conrad School District #10. The County will be responsible for payment of \$1,400 to the school district. Motion carried.
Also attending was Ron Moon, Pondera County Maintenance Supervisor and Buck Traxler, Editor of the Independent-Observer.

ENCROACHMENT AGREEMENT APPROVED- April 10, 2013

Commissioner Broesder moved to approve the Encroachment Agreement requested by Darrel Habets to encroach upon the county right-of-way for field access on Belgian Hill Road at Section 6, T29N, R3W. Commissioner Hoppes seconded; motion carried.

Also attending was Buck Traxler, Editor of The Independent-Observer.

MARCH MINUTES APPROVED – April 10, 2013

Commissioner Hoppes moved to approve the March 2013 Minutes of the Commissioners. Commissioner Broesder seconded. Motion carried.

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Also attending was Buck Traxler, Editor of The Independent-Observer.

APPOINTMENTS TO COUNTY BOARDS – April 17, 2013

Commissioner Hoppes moved to appoint Danelle Dyer to the Community Service Board (2014) and re-appoint Betty Olson of Valier to the North Central Area Agency on Aging Board (2015). Commissioner Broesder seconded. Motion carried. Also present was Buck Traxler, Editor of The Independent Observer.

ENTERED INTO AGREEMENT FOR COOPERATIVE MAINTENANCE AT CONRAD AIRPORT – April 17, 2013

Commissioner Christiaens moved to approve and sign the Cooperative Maintenance Agreement for the Conrad Airport among Pondera County Commissioners, Pondera County Airport Advisory Board, Pondera County Road Department and Pondera County Weed Board. The agreement details the responsibilities of each agency and the duties of the Airport Manager for maintenance on the Conrad Airport. Commissioner Broesder seconded. Motion carried. Also present was Buck Traxler, Editor of The Independent Observer.

ENCROACHMENT AGREEMENT APPROVED – April 17, 2013

Commissioner Broesder moved to approve the Encroachment Agreement requested by North Central Montana Regional Water Authority to encroach upon the Pondera County Right of Way for the purpose of installing a new waterline. All encroachments will be bored under roads. Encroachments will be at:

- Midway East Road on the west side of Furlough Road
- On Furlough Road 1000 feet East of Primrose Road
- On Primrose Road 3950 feet on the South side of Sollid Road
- At Brady Road 1,550 feet North of Chance Road
- On Old Shelby Road at the intersection of Legacy Road

Commissioner Hoppes seconded. Motion carried. Also present was Buck Traxler, Editor of The Independent Observer.

RENEWAL OF COUNTY'S GROUP HEALTH INSURANCE COVERAGE FOR FISCAL YEAR 2013-14 – April 17, 2013

Commissioner Hoppes moved to approve the renewal of the county's group health insurance plan with Joint Powers Trust (JPT), administered by Employee Benefit Management Services (EBMS). Commissioner Broesder seconded. Motion carried.

The County can receive a 3% decrease in the premium if it agrees to an additional two-year commitment and 70% of the employees on the plan participate in wellness education sessions. With the 3% credit, the premium for employee-only coverage will increase from \$450.42 to approximately \$490 per month.

RESOLUTION DECLARING PROPERTY SURPLUS AND DISPOSAL – April 17, 2013

PONDERA COUNTY
RESOLUTION #32 – 2012/13

DECLARING PROPERTY SURPLUS AND DISPOSAL

WHEREAS, pursuant to Section 7-8-2211, MCA, Authorization to sell and exchange county property, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property which is not necessary to the conduct of county business or the preservation of its property:

Office partitions	Zero dollar value
60 boxes continuous feed paper	Zero dollar value

and

WHEREAS, the Commissioners have determined, pursuant to Section 7-8-2217, MCA, Procedure or sale of property of lesser value, it is in the best interests of the County to dispose of the above-listed surplus property.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:
1) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,

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- 2) agrees to sell the continuous feed paper by private sale to schools or charitable organizations for the price of \$0.00.
- 3) agrees to dispose of office partitions as they are cracked and ripped, deemed unsellable by Commissioners.

ADOPTED this 17th day of April 2013, as moved by Commissioner Broesder, seconded by Commissioner Hoppes, and passed on a unanimous vote of the full board. Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Joseph Christiaens
Joseph Christiaens, Chairman

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

ATTEST:

/s/ Janice Hoppes
Janice Hoppes, Member

/s/ Kody L Farkell
Kody L. Farkell, Clerk and Recorder

BID OPENING FOR CONRAD AIRPORT PAVING PROJECT – April 24, 2013

Bids were opened for the Conrad Airport Paving Project. The bids received were:

United Materials – Great Falls, MT	\$103,590.40
Road Products, Inc – Spokane Valley, WA	\$88,869.75
Wharton Asphalt – Billings, MT	\$87,396.41
Z & Z Seal & Coating, Inc – Billings, MT	\$86,847.84

Commissioner Broesder moved to take the bids under advisement for further review of the details of the bids. Commissioner Hoppes seconded; motion carried. Also present was David Anderson, United Materials; John Stokes, Road Supervisor; Buck Traxler, Editor of The Independent-Observer; Rick Donaldson, Robert Peccia & Assoc. (by phone).

RIGHT-OF-WAY FORAGE REMOVAL AGREEMENTS APPROVED – April 24, 2013

Commissioner Broesder moved to approve the Right-Of-Way Forage Removal Agreements requested by Wylie Gustafson for the north and south sides of Price Road North, from 1 mile south of Sollid Road to Midway Road and for both sides of Furlough Road, from Sollid Road south to the Metz place as well as the Agreements requested by Monroe Bros. for the west side of Swanson Road and for both sides of Blue Sky Road. Commissioner Hoppes seconded; motion carried. Also attending was Buck Traxler, Editor of The Independent-Observer.

RESIGNATION OF ALFRED DEBOO AND RETIREMENT OF STEVE JOHNSON ACCEPTED – April 24, 2013

Alfred DeBoo has submitted his resignation from employment as a member of the County road department effective May 9, 2013. Steve Johnson has also announced his retirement from the county road department effective April 30, 2013. Commissioner Hoppes moved to accept the resignation and retirement. Commissioner Broesder seconded. Motion carried. Also attending was John Stokes, Road Supervisor and Buck Traxler, Editor of The Independent-Observer.

DISCUSSION ON FENCING THE VALIER AIRPORT – April 24, 2013

John Stokes, County Road Supervisor approached the Commissioners about fencing around the Valier Airport. Because it is in town limits, there would be certain restrictions as far as type of fencing used. The Commissioners agreed to take the issue under advisement and look into funding. Also attending was Buck Traxler, Editor of The Independent-Observer.

PARTICIPATION WITH SWEETGRASS DEVELOPMENT FOR BROWNSFIELDS GRANT – April 24, 2013

Sarah Converse, Sweetgrass Development, spoke with Commissioner Hoppes about Pondera County partnering with Sweetgrass Development, Cascade, Teton, Glacier and Toole counties as well as the City of Shelby to apply for up to a \$50,000 Brownsfield Planning Grant. The Brownsfield Planning Grant Program funds site collection and planning for clean-up of a brownsfield site. A brownsfield site is land previously used for industrial purposes that may be contaminated by low concentrations of hazardous waste or pollution, but has the potential to be reused once it is cleaned up.

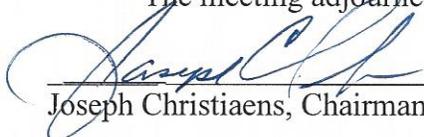
Commissioner Broesder moved to partner with Sweetgrass Development, area counties, and the town of Shelby to apply for a brownsfield site planning grant. Commissioner Hoppes seconded. Motion carried. Also present was Buck Traxler, Editor of The Independent-Observer.

CLAIMS APPROVED FOR PAYMENT - April 30, 2013

<i>FUND</i>	<i>AMOUNT</i>
GENERAL	\$ 23,234.88
ROAD	25,910.54
BRIDGE	3,535.96
WEED	1,006.11
COUNTY FAIR	0.00
AIRPORT	192.32
AMBULANCE	170.54
COUNTY HOSPITAL & NURSING HOME	0.00
EXTENSION SERVICE	5,100.67
PUBLIC SAFETY (LAW ENFORCEMENT)	13,344.31
COMPREHENSIVE INSURANCE	-0.05
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	435.44
RECORDS PRESERVATION	0.00
BRADY LIGHTS MAINTENANCE	330.33
DUI PREVENTION	140.00
GAS APPORTIONMENT TAX	42,825.00
LAND USE PLANNING	600.00
911 EMERGENCY	1,953.75
NORTHERN TRANSIT INTERLOCAL	287.88
VICTIM & WITNESS ADVOCATE PROGRAM	0.00
BUCKLE UP MT	490.44
EMERGENCY PREPAREDNESS GRANTS	1,729.58
HEALTHY CHILD (LEAD POISONING) GRANT	0.00
BREAST & CERVICAL SCREENING	0.00
WIC GRANT	61.51
MATERNAL CHILD HEALTH	10.45
IMMUNIZATION ACTION GRANT	0.00
TOBACCO USE PREVENTION GRANT	571.80
NAPA GRANT	118.00
REFUNDS	4,043.46
ROAD/BRIDGE EQUIP PURCHASE	0.00
PUBLIC SAFETY CAPITAL IMPROVEMENT	1,929.64
TOTAL CLAIMS	\$ 128,022.56
TOTAL PAYROLL	204,199.12
TOTAL CLAIMS AND PAYROLL FUNDS	\$ 332,221.68

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on April 30, 2013. Pondera County, Montana


 Joseph Christiaens, Chairman

ATTEST:


 Kody Farkell, Clerk & Recorder