

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in January, 2012**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on January 3, 11, 18 and 25, 2012. Unless indicated, all Commissioners were present.

RESOLUTION #17 –PROVIDING FOR PUBLIC PARTICIPATION - ADOPTED –
January 3, 2012

PONDERA COUNTY
RESOLUTION #17 - 2011/12
PROVIDING FOR PUBLIC PARTICIPATION

WHEREAS Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Pondera County Courthouse;
3. The weekly agenda will be posted no later than 5:00 p.m. on Friday of the previous week. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.
4. If county business requires, the Board of County Commissioners will hold a regular meeting from 10:00 a.m. to 12:00 noon on Wednesday of each week for the purpose of taking final action on any matter of significant interest to the public involving the adoption of any rule or resolution, determining a contested case, entering into or awarding a contract or any other matter of significant interest to the public.
Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;
5. The office of the Board of County Commissioners is open for business from 9:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m., Monday through Thursday. The office will be open for business on Friday by appointment. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

Adopted this 3rd day of January, 2012 as moved by Commissioner Christiaens, seconded by Commissioner Johnson and passed on a 2-0 vote of the full board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS

Pondera County, Montana

/s/ Cynthia A. Johnson
Cynthia A. Johnson, Chairman

(absent)
Sandra J. Broesder, Member

ATTEST:

/s/ Janice Hoppes
Janice Hoppes, Clerk & Recorder

/s/ Joseph Christiaens
Joseph Christiaens, Member

RESOLUTION #18 PROVIDING FOR PUBLIC PARTICIPATION - ADOPTED –
January 3, 2012

PONDERA COUNTY, MONTANA
RESOLUTION #18– 2011/12
SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM
REIMBURSEMENT RATES

WHEREAS Sections 2-18-501 through 2-18-503, and Section 7-4-2108, Montana Code Annotated, provide that persons who may be entitled to mileage, lodging and per diem reimbursement paid from public funds when using their own automobiles, incurring costs for lodging and per diem, in the performance of official duties are entitled to collect mileage for the distance actually traveled by automobile at a rate equal to the mileage allotment allowed by the Internal Revenue Service for the preceding calendar year; and

WHEREAS the mileage rate for state and local government employees has been established for calendar year 2012 by the Internal Revenue Service as 55.5 cents per mile for the first 1,000 miles of travel within each month and the rate for mileage over 1,000 miles per month at 52.5 cents per mile (3 cents less per mile, per 2-18-503(b), Montana Code Annotated)

WHEREAS the State of Montana has established the lodging and per diem rates for state and local government employees as follows:

In-state lodging reimbursement rate is \$77.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Butte-Silver Bow County, Helena – Lewis & Clark County, Missoula – Missoula County, Polson, Lake County, and Kalispell – Flathead County, which communities are considered high cost areas;

In-state lodging in high cost areas reimbursement at the State of Montana reimbursement rate;

<u>Per Diem Rates</u>	In-State	Out-of-State
Morning Meal	\$ 5.00	\$ 7.00
Mid-Day Meal	\$ 6.00	\$ 11.00
Evening Meal	<u>\$ 12.00</u>	<u>\$ 18.00</u>
Totals	\$ 23.00	\$ 36.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the mileage allotment allowed to Pondera County employees during calendar year 2012 shall be 55.5 cents per mile (up to and including 1,000 miles) and 52.5 cents per miles (over 1,000 miles) during each calendar month; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of County Commissioners of Pondera County that the in-state lodging reimbursement and per diem rates shall be

In-state lodging reimbursement rate is \$77.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Butte-Silver Bow County, Helena – Lewis & Clark County, Missoula – Missoula County, Polson, Lake County, and Kalispell – Flathead County, which communities are considered high cost areas;

In-state lodging in high cost areas reimbursement at State of Montana reimbursement rate; and

<u>Per Diem Rates</u>	In-State	Out-of-State
Morning Meal	\$ 5.00	\$ 7.00
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Evening Meal	<u>\$ 12.00</u>	<u>\$ 18.00</u>
Totals	\$ 23.00	\$ 36.00

Adopted this 3rd day of January, 2012 as moved by Commissioner Christiaens, seconded by Commissioner Johnson, and passed on a 2-0 vote of the full board. Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Cynthia A. Johnson
Cynthia A. Johnson, Chairman
ATTEST:

/s/ Janice Hoppes
Janice Hoppes, Clerk & Recorder

(absent)
Sandra J. Broesder, Member

/s/ Joseph Christiaens
Joseph Christiaens, Member

COMMISSIONER REPRESENTATIVES TO BOARDS – January 3, 2012

The Commissioner representative assignments to County and Regional boards were made as follows:

County Boards

Johnson North Central Area Agency on Aging
Pondera County Council on Aging
Park

Christiaens Airport
Pondera Medical Center
Pondera County Community Service
Park

Broesder Health
Planning
Weed
Park

Regional and State Boards

Johnson Opportunities, Inc,
Center For Mental Health
Pondera Regional Port Authority
Sweet Grass Development
MACo Board of Directors
MACo Economic Development Committee
NACo Board of Directors

Christiaens Northcentral Regional Detention Center
MACo Transportation Committee
Russell Country Tourism Board

Broesder Northern Montana Joint Refuse Disposal District
MACo Internet Technology Committee
NACo Internet Technology Steering Committee
NACo Energy Environment & Land Use Steering
Committee

Commissioner Christiaens moved to approve the commissioner representative to boards as named above. Commissioner Johnson seconded; motion carried. (Commissioner Broesder absent)

RESOLUTION #19 – SETTING COSTS IN TAX LIEN PROCEEDINGS – ADOPTED
– January 3, 2012

PONDERA COUNTY, MONTANA
RESOLUTION NO. 19 - 2011/12
RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS,
REDEMPTIONS AND TAX DEED SALES,
AND OWNERSHIP AND INTEREST SEARCH BIDS

WHEREAS, Section 15-17-121(2)(a), MCA, defines “Costs” incurred by the county as a result of a taxpayer’s failure to pay taxes when due, including but not limited to any actual out-of-pocket expenses incurred by the county plus the administrative costs; and the county costs collected may be deposited in the county General Fund, pursuant to Section 15-17-322, MCA; and

WHEREAS, Section 15-17-212, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare a TAX SALE CERTIFICATE and the costs to a purchaser other than the County, shall be set as follows:

- preparation of list of delinquent taxes
 - preparation of notice of pending tax sale
 - conducting the tax sale
 - preparation of the tax sale certificate
- Total, per parcel \$25.00

WHEREAS, Section 15-17-323, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare an ASSIGNMENT

COUNTY BOARD CITIZEN APPOINTMENTS- January 3, 2012

Commissioner Christiaens moved to re-appoint the following citizens to County Boards:

Name	Board	Term Ending
Heath Elings	Airport	2014
Marlene Hill	Airport	2014
Robert Skorupa	Airport	2012
Dan Brown	Airport	2013
Steve Hutton	Park	2014

Commissioner Broesder seconded; motion carried.

RESOLUTION #20 – CONSOLIDATING OFFICE OF PUBLIC ADMINISTRATOR INTO COUNTY ATTORNEY – ADOPTED - January 3, 2012

PONDERA COUNTY MONTANA

RESOLUTION #20 - 2011/12

CONSOLIDATING THE POSITION OF COUNTY PUBLIC ADMINISTRATOR WITH THE POSITION OF COUNTY ATTORNEY

WHEREAS the Montana Code Annotated, Part 23 of Chapter 4, Title 7, grants the Board of County Commissioners the power and authority to consolidate certain offices of the County after notice and opportunity of the public to comment on the proposed consolidation; and

WHEREAS the Pondera County Board of Commissioners believes it may be in the best interest of the County to consolidate the office of the Public Administrator with the office of the County Attorney of Pondera County; and

WHEREAS, the Pondera County Board of Commissioners conducted a public hearing on December 30, 2011, pursuant to 7-4-2309, MCA.; notice of said hearing having been published in The Independent-Observer on December 23 and 29, 2011 and in The Valerian on December 23, 2011; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County:

1. The position of Public Administrator and County Attorney shall be consolidated into one County Attorney/Public Administrator position;
2. the effective date of said consolidation shall be as of the date of passage of this resolution;
3. The consolidated position shall be an elected position beginning with the 2014 election cycle;
4. No additional monthly/annual compensation will be received by the County Attorney for the consolidated position, however, fees for services performed at the public administrator will be determined on a case-by-case basis pursuant to Montana statutes and/or court order.
5. The County Clerk and Recorder shall cause this Resolution to be published in The Independent-Observer and The Valerian in the January 12 and 19, 2012 issues.

Adopted this 3rd day of January, 2012 as moved by Commissioner Broesder, seconded by Commissioner Christiaens, and passed on a unanimous vote of the full board. Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS

/s/ Cynthia A. Johnson
Cynthia A. Johnson, Chairman

ATTEST:

/s/ Janice Hoppes
Janice Hoppes, Clerk & Recorder

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

/s/ Joseph Christiaens
Joseph Christiaens, Member

COMMISSION REORGANIZATION – January 3, 2012

Commissioner Christiaens moved to re-appoint Commissioner Johnson as Chairman and Joseph Christiaens as Vice Chairman of the Commission for calendar year 2012. Commissioner Broesder seconded. Motion carried.

MEETING WITH KYLE HARLAN, CONTRACTED COMMERCIAL BUILDING INSPECTOR – January 11, 2012

Kyle Harlan of Inspection Services XI, LLC met with the Commissioners Christiaens and Broesder regarding a call he received regarding handicap access parking at the Pondera Center. Apparently a driver parked across the sidewalk because another party had blocked the handicapped parking area while unloading. The Commissioners have been or will be talking to both parties regarding the correct areas to park. This summer, the parking lot will be able to be marked for further clarity.

Although Harlan was not the inspector on this project, he said he would take a look at the parking area and get back to the Commissioners. He will also look at the entrance doors as there has been a question raised as to whether or not automatic opening doors are required on the project.

Harlan returned after inspecting the Pondera Center parking area and doors. There was discussion on the width of parking lanes that would be needed and further discussion will be done this spring. Harlan also advised that automatic opening doors are not required on a commercial building. The doors are not automatic opening but still need to open to a 90 degree angle and close to no more than 12 degrees after 5 seconds. He met with Ron Moon, Building Maintenance Supervisor, and instructed him in the adjustments that will be needed on an ongoing basis to meet the closure specifications.

Harlan asked if the Certificate of Occupancy had been received by the County and was advised that it had been applied for but not yet received. The commissioners have been advised verbally by the architect that the occupancy is between 245-250 occupants with larger numbers allowed after notifying the State. (Commissioner Johnson absent) Cheryl Gresczyk attending

MEETING WITH TOM HOOVER REGARDING OIL AND GAS REPORT - January 11, 2012

Tom Hoover of Valier met with the Commissioners regarding a report of oil and gas potential and development. He left the report for the Commissioners to read. (Commissioner Johnson absent) Cheryl Gresczyk attending

INSTALLATION OF SNOW FENCE BY TOWN OF VALIER APPROVED - January 11, 2012

John Stokes was in attendance and advised the Commissioners he was approached by the Town of Valier to request permission of the Commissioners to allow the Town of Valier to install a snow fence by the airport property. Following discussion, Commissioner Broesder moved to allow the Town of Valier to install approximately 700 feet of snow fence along the airport property buy outside the county fence. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent) Tom Hoover and Cheryl Gresczyk attending

ROAD DISTRICT REQUEST FOR EXPENDITURE APPROVED – January 11, 2012

Proposals were solicited for purchase and installation of two heaters for the Conrad Road Shop buildings. Proposals received, are as follows:

Heartland Mechanical	\$5,400
To install heating system using (2) 200k BTU Beacon Morris unit heaters in opposite corners of the shop including venting, gas supply line to exterior of building, all materials and labor (excluding any electrical supplies required to be performed by a licensed electrician)	
Heartland Mechanical	\$6,900
To install heating system using (2) 130k BTU Schwank radiant tube heaters running length-wise Through the shop building including venting, gas supply line to exterior of building, all materials and labor (excluding any electrical supplies required	

to be performed by a licensed electrician)

John Stokes, County Road Department Supervisor, requested approval to expend approximately \$5,400 for two heaters in Conrad Road Shop buildings, as well as expenses related expenditures for wiring and electrical. No budget amendments will be needed as the expenditures will be paid within the existing budget.

Commissioner Broesder moved to approve the proposal of Heartland Mechanical for two heaters in the amount of \$5,400 as well as expenses related to installation. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent) Cheryl Gresczyk attending

WEED DISTRICT REQUEST FOR EXPENDITURE APPROVED – January 11, 2012

Proposals were solicited for installation of a 25k BTU wall furnace in the County Weed Shop office. Proposals received were:

All Season Heating & Air Conditioning	\$2,350
ECS RH 25 Empire 25,000 btu room heater with fan kit including all material and labor	
Heartland Mechanical	\$1,650
Empire DV-25 25,000 btu room heater including all material and labor	
Heartland Mechanical	\$1,950
Empire RH-25 25,000 btu room heater With optional blower assembly including all venting, material and labor	

Commissioner Broesder moved to approve the proposal of Heartland Mechanical for the heater in the amount of \$1,650 as well as expenses related to installation. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent) Cheryl Gresczyk attending

EXCAVATION AGREEMENT APPROVED- January 11, 2012

Commissioner Broesder moved to approve the Excavation Agreement requested by Pamect Oil to engage in excavation on and under Lederer Road for the purpose of replacing a flow line. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent) Cheryl Gresczyk attending

COUNTY BOARD CITIZEN APPOINTMENTS- January 11, 2012

Commissioner Broesder moved to re-appoint Wayne Ashworth and to appoint Brian Garnett to the County Health Board, each for a 3 year term ending December 31, 2014. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent) Cheryl Gresczyk attending

RESOLUTION #21 – CORRECTING RESOLUTION #17 PROVIDING FOR PUBLIC PARTICIPATION - ADOPTED– January 11, 2012

PONDERA COUNTY
RESOLUTION #21 - 2011/12
CORRECTING RESOLUTION #17 – 2011/12
PROVIDING FOR PUBLIC PARTICIPATION

WHEREAS Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Pondera County Courthouse;
3. The weekly agenda will be posted no later than 5:00 p.m. on Friday of the previous week. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.

4. The Board of County Commissioners will hold a regular meeting from 10:00 a.m. to 12:00 noon on Wednesday of each week for the purpose of taking final action on any matter of significant interest to the public involving the adoption of any rule or resolution, determining a contested case, entering into or awarding a contract or any other matter of significant interest to the public.

Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;

5. The office of the Board of County Commissioners is open for business from 9:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m., Monday through Thursday. The office will be open for business on Friday by appointment. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

Adopted this 11th day of January, 2012 as moved by Commissioner Broesder, seconded by Commissioner Christiaens and passed on a 2-0 vote of the full board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS

Pondera County, Montana

(absent)

Cynthia A. Johnson, Chairman

ATTEST:

/s/ Janice Hoppes

Janice Hoppes, Clerk & Recorder

/s/ Sandra J. Broesder

Sandra J. Broesder, Member

/s/ Joseph Christiaens

Joseph Christiaens, Member

REPORT ON JOINT POWERS TRUST (COUNTY GROUP HEALTH INSURANCE PROVIDER) MEETING- January 11, 2012

Commissioner Broesder reported that she attended the regional meeting of the Joint Powers Trust (JPT) in Havre on January 6, 2012. Joint Powers Trust is the provider for the county's group health insurance. Broesder reported the following:

Regarding annual health assessment information:

- Two Medicine can provide group reports of the health assessment information provided by the employees if the group has 20 or more participants who answer the assessment;
- \$50 gift cards will still be given to participants who complete the annual health assessment and attend a wellness session or watch DVD presentation by TwoMedicine Wellness;

Recommendations:

- that covered entities set a policy for healthy food provided by the entity at meetings, and funding is available to help establish a healthy organizational culture but to be eligible the entity and/or its participants must attend two leadership meetings and conduct a culture audit;
- that entities create a wellness committee to promote healthy habits;
- and JPT will coordinate with local medical facilities for blood screenings if desired;

Generic Prescription Payment

- Beginning January 1, 2012, generic prescriptions will be paid at 100% with no deductible nor co-pay

Emotional Health Services

- Beginning February 1, 2012, first four visits to JPT partner, Sapphire Psychiatric Health Care Services Inc., for emotional health issues will be paid at 100% (no co-pay nor deductible to meet)

(Commissioner Johnson absent) Cheryl Gresczyk attending

PURCHASE OF SOUND-MUTING PANELS FOR PONDERA CENTER APPROVED
- January 11, 2012

Commissioner Christiaens presented a sample of a product that can be purchased in 2'x4' and/or 2'x6' panels to muffle the echoing in the Pondera Center common area. The panels are installed in the same manner as hanging artwork and the recommended number of panels is 40-50, depending on size at a cost of between \$2,500 and \$3,000. Commissioner Broesder moved to purchase panels to muffle the sound in the Pondera

Center common area. Commissioner Christiaens seconded; motion carried. .
(Commissioner Johnson absent) Cheryl Gresczyk attending

DISCUSSION WITH UNITED GRAIN COMPANY OFFICIALS REGARDING ROAD AND BRIDGE IMPACT – January 18, 2012

Commissioners Johnson and Broesder, County Road Supervisor, John Stokes, and County Road Lead Operator, Mark Fitzgerald, met with Anthony Flagg, Vice President – Business Development, of United Grain Corporation, and Joseph Murphy, principal and project manager for Big Sky Civil & Environmental, Inc., to discuss the impact on the road and bridge in the area of the operation they intend to build outside the Conrad City limits. During the discussion, Flagg, on behalf of United Grain Corporation, made an offer to assist financially with the upgrade of the bridge on Midway Road West to a box culvert. He also requested county assistance but the amount was not specified.
(Commissioner Christiaens absent)

APPROACH AGREEMENT APPROVED- January 18, 2012

Commissioner Broesder moved to approve the Approach Agreement requested by United Grain Corporation to encroach upon the Midway West Road Right of Way described as the Midway West Road for the purpose of installing an approach on the north side of the road, with a culvert (size to be determined). Commissioner Johnson seconded; motion carried. (Commissioner Christiaens absent)

INTERGOVERNMENTAL TRANSFER AGREEMENT APPROVED – January 18, 2012

Commissioner Broesder moved to name Sydney Blair as the County’s liaison with the State of Montana Mental Health Services Bureau regarding the County Funds Transfer For Medicaid Match and to approve said agreement. The funding for the match funds under the agreement is the State of Montana intergovernmental transfer for mental health services. Commissioner Johnson seconded; motion carried. (Commissioner Christiaens absent)

RESOLUTION #22 – AMENDING BUDGET FOR CARDIOVASCULAR HEALTH GRANT – January 18, 2012

PONDERA COUNTY MONTANA
RESOLUTION #22– 2011/12
AUTHORIZING BUDGET AMENDMENTS –
EXTENSION FUND

WHEREAS the Montana Code Annotated, Section 7-6-4006, grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings and to appropriate money received from the federal or state government, regardless of the time the money is received; and

WHEREAS the State of Montana Extension Services has notified Pondera County of program funds of \$2,000 for the Montana Cardiovascular Health Program and the Community Transformation Grant and the Extension Office will incur expenditures for said purpose not to exceed such funds to be paid from the revenue received;

WHEREAS the Pondera County Commissioners conducted a hearing at their regularly scheduled meeting on January 18, 2012 and there were no objections; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget for Fund 2290, Extension Services, be amended to show the receipt and expenditures, as follows:

<u>Revenue</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2290-331101	Cardio Grant Revenue	\$ 0.00	\$ 2,000
<u>Expenditure</u>	<u>Description</u>	<u>Prior Amount</u>	<u>New Amount</u>
2290-504-450404-210	Supplies	\$ 0.00	\$ 1,400
2290-504-450404-219	Equip less than \$5,000	\$ 0.00	\$ 300
2290-504-450404-314	Permits/Licenses	\$ 0.00	\$ 300

Adopted this 18th day of January, 2012 as moved by Commissioner Broesder, seconded by Commissioner Johnson, and passed on a 2-0 vote of the full board.

Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS

Pondera County, Montana

/s/ Cynthia A. Johnson

Cynthia A. Johnson, Chairman

ATTEST:

(absent)

Joseph Christiaens, Member

/s/ Janice Hoppes

Janice Hoppes, Clerk & Recorder

/s/ Sandra J. Broesder

Sandra J. Broesder, Member

FINAL APPROVAL OF SEIFERT MINOR SUBDIVISION- January 18, 2012

All conditions of the low-impact minor subdivision preliminary approval of November 23, 2011 having been met, Commissioner Broesder moved to give final approval to the Seifert Minor Subdivision creating a 21.358 acre (Tract A) residential parcel. The property is described as being in the SE1/4 of the SW1/4 of Section 9, Township 30 North, Range 3 West, P.M.M., Pondera County, Montana. In general, the property is located approximately 11-1/2 miles northeast of Valier; 2-1/2 miles west on Bullhead Road from the Westside Frontage Road. The site is north of Bullhead Road and south of Schultz Coulee. Commissioner Johnson seconded; motion carried. (Commissioner Christiaens absent)

DECEMBER MINUTES APPROVED - January 18, 2012

Commissioner Broesder moved to approve the December Minutes of the Commission. Commissioner Johnson seconded; motion carried. (Commissioner Christiaens absent)

RESOLUTION #23 – DECLARING PROPERTY SURPLUS AND SETTING SALE – ADOPTED – January 25, 2012

**PONDERA COUNTY
RESOLUTION #23 – 2011/12**

DECLARING PROPERTY SURPLUS AND SETTING SALE

WHEREAS, pursuant to Section 7-8-2217, MCA, Procedure for sale of property of lesser value, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property, each item having a value of \$0.00 to \$20.00, which is not necessary to the conduct of county business or the preservation of its property:

- | | |
|------------------------------|--|
| Canon Copier 1060 (tag 6181) | Black pull bag |
| TV, VCR (tag 6185) | VCR (Funai) |
| TV/VCR Cabinet | 3 phones/answering machine |
| Video/book rack | HP printer |
| HP laser jet 5 printer | Audiometer (tag 4762) |
| Vision Tester (tag 4780) | 2-drawer file cabinet (blue) |
| CPU | 2 monitors |
| 1 keyboard | 1 set speakers |
| HP One-touch scanner, copier | Office supplies (binders, paper trays, etc.) |
| Round table | White Westinghouse VHS-TV (tag 6188) |
| Exam Table | Roll Top Desk |

and

WHEREAS, the Commissioners have determined, pursuant to Section 7-8-2217, MCA, Procedure or sale of property of lesser value, it is in the best interests of the County to declare the above-listed surplus property and to allow the same to be sold by private sale or donated to non-profit organizations.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:

- 1) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,
- 2) agrees to donate items, as follows:
 - a. Canon Copier 1060 (tag 6181) to Conrad Boy Scouts
 - b. Audiometer (tag 4762) to Big Sky Special Needs Cooperative
 - c. Vision Tester (tag 4780) to Big Sky Special Needs Cooperative
- 3) sell the remaining items by private sale or public auction, pursuant to Section 7-8-2217, Montana Code Annotated.

ADOPTED this 25th day of January, 2012, as moved by Commissioner Broesder, seconded by Commissioner Johnson and passed on a 2-0 vote of the full board. Effective on passage and approval.

PONDERA COUNTY COMMISSIONERS

Pondera County, Montana

/s/ Cynthia A. Johnson

Cynthia A. Johnson, Chairman

ATTEST:

/s/ Janice Hoppes

Janice Hoppes, Clerk & Recorder

(absent)

Joseph Christiaens, Member

/s/ Sandra J. Broesder

Sandra J. Broesder, Member

APPLICATION FOR TRICARE-PROVIDER STATUS APPROVED – January 25, 2012

Commissioner Broesder moved to approve the application for the County Health Department for Tricare-Provider status in order to receive these insurance payments. Commissioner Johnson seconded; motion carried. (Commissioner Christiaens absent)

CLAIMS APPROVED FOR PAYMENT - January 31, 2012

<i>FUND</i>	<i>AMOUNT</i>
GENERAL	\$ 54,360.37
ROAD	12,669.34
BRIDGE	4,361.26
WEED	1,274.67
COUNTY FAIR	622.16
AIRPORT	929.51
AMBULANCE	207.27
COUNTY HOSPITAL & NURSING HOME	24,732.76
EXTENSION SERVICE	4,635.81
PUBLIC SAFETY (LAW ENFORCEMENT)	8,351.63
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1,126.15
RECORDS PRESERVATION	2,866.83
BRADY LIGHTS MAINTENANCE	322.82
DUI PREVENTION	5.40
GAS APPORTIONMENT TAX	4,000.00
911 EMERGENCY	20,403.82
LAND USE PLANNING	200.00
VICTIM & WITNESS ADVOCATE	325.00
FEMA PDA GRANT	7,296.00
DES GRANTS	187.22
BREAST & CERVICAL SCREENING	66.87
WIC GRANT	482.40
MATERNAL CHILD HEALTH	10.42
IMMUNIZATION ACTION PROGRAM	793.00
TOBACCO USE PREVENTION GRANT	449.85
NAPA GRANT	150.72
ARRA HUB & SPOKE DEQ GRANT	12,835.50
REFUND FUND	<u>3,473.61</u>
TOTAL CLAIMS	\$ 167,140.39
TOTAL PAYROLL	<u>191,077.41</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>358,217.80</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on January 31, 2012.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

SECRETARY, BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA