

***REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in December, 2012***

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on December 4, 12, 18 and 27, 2012. Unless indicated, all Commissioners were present.

BID FOR 1986 CHEVROLET PICKUP WITHDRAWAL APPROVED – December 4, 2012

Jesse Fuson and two others submitted sealed bids for the 1986 Chevrolet pickup and requested to withdraw his bid. Commissioner Broesder moved to approve the bid withdrawal in this case as there were other bidders. Commissioner Christiaens seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

TAX ABATEMENTS/ADD-ONS APPROVED – December 4, 2012

Commissioner Broesder moved to approve tax abatement/add-on 938, as follows:

NUMBER	REASON	CANCEL	ADD-ON	PARCEL #
938	Parcel was combined with Parcel 193100 and should have been deactivated. SIDs didn't transfer so they will remain on this parcel for this year then parcel can be deactivated.	161.54	0	193700

Commissioner Christiaens seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

SELECTION OF INTERVIEWEES FOR APPOINTMENT TO UNEXPIRED TERM OF CLERK AND RECORDER – December 4, 2012

Twelve people submitted letters of interest and resumes for appointment as Clerk and Recorder to complete the unexpired two-year term of Janice Hoppes, current Clerk and Recorder who will serve as Commissioner beginning January 1, 2013. Two of the applicants were not registered voters in Pondera County which is a requirement for the position. The letters of interest and resumes were reviewed and Commissioner Christiaens moved to interview Wanda Bandow, Kody Farkell and Jackie Bonser for the position. Interviews will be conducted by the three commissioners and Janice Hoppes. Commissioner Broesder seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

REAPPOINTED MEMBERS TO PONDERA REGIONAL PORT AUTHORITY BOARD OF DIRECTORS – December 4, 2012

Commissioner Broesder moved to reappoint Mark Gage and John McFarland to the Pondera Regional Port Authority Board of Directors, each for a five year term, ending December 31, 2017. Commissioner Christiaens seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

APPOINTED COUNTY REPRESENTATIVE TO BOARD OF DIRECTORS FOR SWEETGRASS DEVELOPMENT, CENTER FOR MENTAL HEALTH AND PONDERA REGIONAL PORT AUTHORITY – December 4, 2012

Commissioner Christiaens moved to appoint out-going commissioner, Cynthia A. Johnson, as the Pondera County Representative to the Boards of Directors for the Sweetgrass Development, Center for Mental Health and Pondera Regional Port Authority. Each appointment is for a one year term ending December 31, 2013 and is subject to review. Any and all expenses incurred by Johnson in these capacities are to be paid by the organizations, not Pondera County. Commissioner Broesder seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

BIDS ACCEPTED FOR PURCHASE OF SURPLUS VEHICLES ACCEPTED – December 5, 2012

Sealed bids for the purchase of the following vehicles were solicited by the Commissioners for the second public opportunity for purchase:

1986 Chevrolet pickup	Value: \$ 500.00 (minimum bid)
\$ 650.00 Owen Anderson	
\$ 555.00 Steve Kaphammer	
\$ 552.54 Steve Hutton	
1971 International F1800 Truck	Value: \$ 500.00 (minimum bid)
\$ 650.00 Owen Anderson	
1989 Chevrolet pickup	Value: \$ 500.00 (minimum bid)
\$ 500.00 Daniel Tresch	
\$ 375.00 Mark Jones	
1972 Ford F150 pickup	Value: \$ 500.00 (minimum bid)
\$ 450.00 Pat Becker	
\$ 351.00 Rod Foster	

Commissioner Broesder moved to accept the bids of Owen Anderson for the 1986 Chevrolet pickup and 1971 International F1800 truck and the bid of Daniel Tresch for the 1989 Chevrolet pickup and to reject the bids for the 1972 Ford F100 pickup as the bids did not meet the minimum bid amount of \$500.00.

Commissioner Christiaens seconded; motion carried.

SALE OF SURPLUS VEHICLE BY PRIVATE SALE – December 5, 2012

The 1972 Ford F100 pickup which was declared surplus property and offered for sale to the public on two separate occasions has not sold as the bids received did not meet the minimum bid criteria.

The vehicle can now be offered for sale by private negotiations and the prior highest bidder (Pat Becker with a bid of \$450.00) will be contacted to determine if he is still interested in the vehicle. Commissioner Broesder moved to sell the vehicle by private negotiations and to contact the previous highest bidder. Commissioner Christiaens seconded; motion carried.

ENCROACHMENT AGREEMENT APPROVED - December 12, 2012

Commissioner Broesder moved to approve the Encroachment Agreement requested by Marias River Land and Livestock to encroach upon the Sullivan Bridge Road county right-of-way, approximately 35' north of the common corner of Sections 1, 2, 11 and 12, in the southwest quarter of the southwest quarter of Section 1, T31N, R5W, for placement of a new access approach for ranch and farm management purposes. Commissioner Christiaens seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

ENCROACHMENT AGREEMENT APPROVED - December 12, 2012

Commissioner Broesder moved to approve the Encroachment Agreement requested by Marias River Land and Livestock to encroach upon the Oilfield Road county right-of-way, north of the Snodgrass property, in the NE4 of the NW4 of Section 15, T27N, R4W, for placement of cathodic protection for a pipeline. Commissioner Christiaens seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

RESIGNATION OF JOE LaRANCE ACCEPTED – December 12, 2012

Joe LaRance has submitted his resignation from employment as a member of the County road department for the past 23 years. Commissioner Christiaens moved to accept the resignation. Commissioner Broesder seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent Observer

BRADY COUNTY WATER AND SEWER DISTRICT GRANT DOCUMENTS APPROVED – December 12, 2012

Commissioner Christiaens moved to approve the Request For Release Of Funds And Certification (RROF) For An Environmental Assessment for release of approved CDBG funds for the Brady Water System Improvements project. Commissioner Broesder seconded; motion carried. Also attending: Buck Traxler, Editor of The Independent-Observer

NOVEMBER MINUTES APPROVED - December 12, 2012

Commissioner Broesder moved to approve the November 2012, Minutes of the Commission. Commissioner Christiaens seconded; motion carried. Also attending Buck Traxler, Editor of The Independent-Observer

ENGINEERING CONSULTANT NAMED FOR AIRPORT IMPROVEMENT PROJECT – December 12, 2012

The Federal Aviation Administration has requested the Commission name an engineering consultant for the Conrad Airport periodic paving upgrade project scheduled for 2013. The costs for this project are paid by the FAA via aviation fuel taxes.

Commissioner Christiaens moved to designate Robert Peccia and Associates as the engineering consultant for the upgrade project for calendar year 2013. Commissioner Broesder seconded; motion carried. Also attending Buck Traxler, Editor of The Independent-Observer

APPOINTMENT OF KODY L. FARKELL AS COUNTY CLERK AND RECORDER TO COMPLETE THE UNEXPIRED TERM (2 YEARS) OF JANICE HOPPES – December 12, 2012

Commissioners Johnson, Christiaens and Broesder and Clerk and Recorder Hoppes interviewed Wanda Bandow, Kody Farkell and Jackie Bonser for the appointment of a County Clerk and Recorder to complete the unexpired term (2 years) of Janice Hoppes, commissioner-elect. The position was offered to and accepted by Kody Farkell.

DATE, TIME AND PLACE SET FOR NEWLY-ELECTED OFFICIALS SWEARING IN TO OFFICE – December 12, 2012

December 31, 2012 at 10:00 a.m. in the Courtroom of the Pondera County Courthouse is the date, time and place set for newly-elected officials to be sworn in to office for terms beginning January 1, 2013. Commissioner Joe Christiaens will administer the oaths to Janice Hoppes, County Commissioner-elect, District III, Laurie Eisenzimer, County Clerk of District Court-elect and Kody Farkell, County Clerk and Recorder – appointed.

BRADY COUNTY WATER & SEWER DISTRICT AND PONDERA COUNTY INTERLOCAL AGREEMENT APPROVED- December 18, 2012

Commissioner Broesder moved to approve the Brady County Water & Sewer District and Pondera County Interlocal Agreement which outlines the duties and responsibilities of the County and the Dis

ADJOURNMENT
The meeting adjourned at 5:00 p.m. on December 31, 2012.
trict in administering the Community Development Block Grant (CDBG) contract. Commissioner Christiaens seconded; motion carried.

DIGITAL IMAGING AGREEMENT WITH FAMILYSEARCH INTL APPROVED – December 18, 2012

Commissioner Christiaens moved to approve the Digital Imaging Agreement with FamilySearch Intl. dba Genealogical Society of Utah, to allow the company to scan public and historical records in the Clerk and Recorder and Clerk of Court offices. There will be no expense to the county and the county will receive a copy of the digitized images. Commissioner Broesder seconded; motion carried.

ACCEPTED RESIGNATION OF JANICE HOPPES AS CLERK AND RECORDER- December 18, 2012

Commissioner Christiaens moved to accept the resignation of Janice Hoppes as Clerk and Recorder, effective and midnight on December 31, 2012. Hoppes will be sworn in as County Commissioner with a term beginning January 1, 2013. Commissioner Broesder seconded; motion carried.

DENIED REQUEST FOR TAX ABATEMENT INCENTIVE REQUESTED BY UNITED GRAIN – December 18, 2012

The commissioners received a written request from United Grain for a tax abatement incentive for a new or improved business on the property and facility recently constructed off the Pendroy Road. They had previously received a verbal request.

Commissioner Broesder moved to deny the tax relief as the request was not timely submitted as project was completed prior to the request. Commissioner Christiaens seconded; motion carried.

BOARD APPOINTMENT – HEALTH BOARD – December 19, 2012

Commissioner Broesder moved to re-appoint Tim Salois to the County Health Board for a three year term, ending December 31, 2015. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent)

BID OPENING FOR SURPLUS SNOW PLOW – December 19, 2012

Bids were solicited for the purchase of the Flink MBT Snowplow Serial # 063 Model: FOW10-30-53-6C. One bid was received from Shannon Sanderson for \$200.00. Commissioner Broesder moved to accept the bid of Sannon Sanderson. Commissioner Christiaens seconded; motion carried. (Commissioner Johnson absent)

MEETING WITH MAYOR OF CONRAD REGARDING CTEP FUNDING- December 19, 2012

Wendy Judisch, Mayor of the City of Conrad, met with the Commissioners and again reviewed the City's proposed pedestrian lighting project and the safe route to schools project. The City has requested the County participate in these projects with the County's CTEP funding if there are no County projects on tap. The City has money for the match portion should be County participate with funding. A commissioner or appointed county delegate would be able to sit on the committee to make design decisions and the City would help with the application.

PONDERA COUNTY TRANSIT DRUG AND ALCOHOL POLICY APPROVED – December 27, 2012

Commissioner Broesder moved to approve the Pondera County Transit Drug and Alcohol Policy. Commissioner Christiaens seconded; motion carried.

CONTRACT WITH BRADY COUNTY WATER AND SEWER DISTRICT AND CDBG APPROVED – December 27, 2012

Commissioner Broesder moved to approve the Contract between the Montana Department of Commerce Community Development Block Grant (CDBG) and Pondera County for the Brady County Water and Sewer District upgrades in the amount of \$450,000. Requests for payment and receipt of grant funds will be through the County. Commissioner Christiaens seconded; motion carried.

PETITION OF CATTLE PRODUCERS ACCEPTED – December 27, 2012

A petition signed by cattle producers in Pondera County requesting the Commissioners license all cattle, coming 9 months or over, at the rate of \$.50 per head for organized predator control in the County. Commissioner Broesder moved to accept the petition. Commissioner Christiaens seconded; motion carried.

CONRAD AIRPORT CO-MANAGERS APPOINTED – December 27, 2012

Commissioner Christiaens moved to appoint Dan Brown and Pam Converse as Conrad Airport Co-Managers at the rate of \$100.00 per month, each. Brown will be added to the County payroll in order that he is covered by workers compensation coverage. Converse is already a county employee. A job description will have to be developed for the position. Commissioner Broesder seconded; motion carried.

CLAIMS APPROVED FOR PAYMENT - December 31, 2012

<i>FUND</i>	<i>AMOUNT</i>
GENERAL	\$ 18,014.69
ROAD	9,385.01
BRIDGE	206.30
WEED	815.51
PREDATORY ANIMAL	1,108.50
AIRPORT	267.93
LIBRARIES	76,614.51
AMBULANCE	154.58
SENIOR CITIZENS	12,000.00
EXTENSION SERVICE	977.86

PUBLIC SAFETY (LAW ENFORCEMENT)	11,566.92
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	435.44
BRADY LIGHTS MAINTENANCE	320.46
GAS APPORTIONMENT TAX	15,545.74
JUNK VEHICLE	46.15
911 EMERGENCY	509.00
LAND USE PLANNING	230.00
BUCKLE UP MT	111.80
EMERGENCY PREPAREDNESS GRANTS	449.15
BREAST & CERVICAL SCREENING	148.00
WIC GRANT	136.27
MATERNAL CHILD HEALTH	57.96
TOBACCO USE PREVENTION GRANT	89.53
NAPA GRANT	243.63
REFUND FUND	7,683.67
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TOTAL CLAIMS	\$ 157,118.61
TOTAL PAYROLL	214,914.83
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TOTAL CLAIMS AND PAYROLL FUNDS	\$ 372,033.44
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CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

SECRETARY, BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA