

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in July, 2011**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on July 7, 13, 21 and 27, 2011. Unless indicated, all Commissioners were present.

ABATEMENTS/ADD-ONS 899-901 APPROVED- July 7, 2011

Commissioner Broesder moved to approve tax abatements/add-ons 899-901 as follows:

NUMBER	REASON	CANCEL	ADD	PARCEL #
899	Was not billed in 2010 as it should have been		636.08	1067500
900	Was not billed in 2010 as it should have been		411.35	1331100
901	Penalty assessment for failure to report placed on parcel in error	217.40		1049900

Commissioner Christiaens seconded; motion carried.

TASK ORDER TO MASTER CONTRACT (MATERNAL AND CHILD HEALTH GRANT) APPROVED - July 7, 2011

Commissioner Christiaens moved to approve Task Order No. 12-07-5-01-037-0 to the Master Contract for Maternal and Child Health (MCH) for fiscal year 2011-12. Under this grant, the County will receive \$7,153 for services to mothers and children. Commissioner Broesder seconded; motion carried.

EXCAVATION AGREEMENT APPROVED- July 7, 2011

Commissioner Broesder moved to approve the Excavation Agreement requested by Glacier Electric Cooperative to engage in excavation on and under Robare Lane (T30N, R7W, Section 32) for the purpose of installing an underground feeder line. Commissioner Christiaens seconded; motion carried.

FORAGE REMOVAL AGREEMENTS APPROVED- July 7, 2011

Commissioner Broesder moved to approve the Forage Removal Agreement requested by Charles Skorupa to cut and remove forage on the west and east sides of Price Road in T28N, R1W and on the south side of Midway East Road (T28N R1W) and the Forage Removal Agreement requested by Wylie Gustafson to cut and remove forage on both sides of Furlough Road. Commissioner Christiaens seconded; motion carried.

RESOLUTION #1 – AUTHORIZING BUDGET AMENDMENTS TO GENERAL FUND CAPITAL IMPROVEMENT FUND – AUTHORIZED – July 7, 2011

**PONDERA COUNTY MONTANA
RESOLUTION #01- 2011/12
AUTHORIZING BUDGET AMENDMENTS TO
GENERAL FUND CAPITAL IMPROVEMENT FUND**

WHEREAS in Fiscal Year 2010-11, Pondera County Commissioners budgeted \$56,093 in the General Fund Capital Improvement Fund for purchase of election equipment and such appropriation has not been necessary but Pondera County has incurred capital improvement costs in the remodeling of the community center in the amount of \$32,601.04; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget for Fund 4012 (General Fund Capital Improvements Fund) be amended to decrease the appropriation for the purchase of election equipment by \$32,601.04 and to allocate the same to be used to pay capital improvement costs in the remodeling of the community center, as follows:

Expenditures	Description	Prior Amount	New Amount
4012-106-410601-947	Election Equipment	\$ 56,093	\$ 23,491.96
4012-112-411240-950	Community Center	\$ 0.00	\$ 32,601.04

Adopted this 7th day of July, 2011 as moved by Commissioner Broesder, seconded by Commissioner Christiaens, and passed on a unanimous vote of the full board. Effective June 1, 2011.

PONDERA COUNTY COMMISSIONERS
Pondera County, Montana

 /s/ Cynthia A. Johnson
Cynthia A. Johnson, Chairman

 /s/ Sandra J. Broesder
Sandra J. Broesder, Member

ATTEST:

 /s/ Janice Hoppes
Janice Hoppes, Clerk & Recorder

 /s/ Joseph Christiaens
Joseph Christiaens, Member

FINAL PLAT APPROVAL FOR THE KELLOGG RANCH, INC. MINOR SUBDIVISION- July 7, 2011

Commissioner Christiaens moved to give final approval to the Kellogg Minor Subdivision which was given preliminary approval by the commission on June 22, 2011. The additional information, the certificate of a title abstractor and Landowner Certification, has been received by the County Clerk and Recorder. Commissioner Broesder seconded; motion carried.

MAY MINUTES APPROVED - July 7, 2011

Commissioner Broesder moved to approve the May Minutes of the Commission. Commissioner Christiaens seconded; motion carried.

DISCUSSION OF LIBRARY FUNDING WITH MAYOR OF CITY OF CONRAD- July 7, 2011

Mayor of the City of Conrad, Wendy Judisch, presented letters to the Commissioners from the City of Conrad and from the Board of the Conrad Library, both requesting a different pro-rata distribution of the regular mills levied for the Conrad and Valier Libraries. Discussion ensued as to the current allocation and the Library Board statements regarding statistical information provided by the Montana Library Foundation. The Commissioners agree the needs to be a resolution of this situation as it comes to a head each year at budget time. They had requested the two library boards mutually agree to a split, however, that has not been successful. They also discussed the possibility of funding the libraries solely on mills voted on by the taxpayers. Even if this proposal were to be decided on, it would not be in play for the coming fiscal year. The commissioners took the matter under advisement.

DISCUSSION OF COMMUNITY CENTER PROJECT- July 7, 2011

The commissioners met with Cheryl Curry of the Pondera Regional Port Authority and Mark Blom of Nelson Architects regarding the stall in progress at the community center. At Home Flooring needs to begin installing the flooring and the site has not been properly prepared. In addition there are several items of the project that need to be finished before flooring can be installed. The contractor needs to properly clean the building and subcontractors have projects to finish. Currently the adequacy of the hood in the kitchen and the difference of opinions between the state and the architects regarding fire suppression installation has stalled the progress and a meeting and/or firm determination by the State needs to take place as soon as possible. The state has not returned communications which has caused this part of the project to basically stop.

JUNE MINUTES APPROVED - July 13, 2011

Commissioner Christiaens moved to approve the June Minutes of the Commission. Commissioner Broesder seconded; motion carried.

GROWTH POLICY CDBG DRAW #2 (FINAL) APPROVED – July 13, 2011

Commissioner Broesder moved to approve Draw #2 (Final) on the Growth Policy grant through the Community Development Block Grant program of the Montana

DESCRIPTION	CUSIP #	MARKET VALUE PAR AMOUNT	AMT OF USED MATURITY DATE	SECURITY % COUPON RATE
GNMA 2009-58 BF	38375DZ92	\$3,536,915.62 \$3,515,436.30	\$1,919,525.10 06/20/2039	54.2711 % 1.0725 %
FHR 3186 FP	31396UKG4	\$3,865,057.03 \$3,855,726.17	\$3,865,057.03 07/15/2036	100.0000 % .7228 %
FHLMC 3587-FB	31398KD49	\$6,138,921.34 \$6,078,741.80	\$2,955,677.97 02/15/2036	48.1465 % 1.0227 %
TOTAL MARKET VALUE.....		\$13,540,893.99		
TOTAL COLLATERAL VALUE...		\$8,740,260.10		
INTEREST RATE.....		.5000 %		

Stockman Bank Accounts totaling \$961,758.75

3133XF5T9 \$1,045,000.00 FHLB 2000476 5.00% Matures 9-9-11

RBC WEALTH	Cusip	
	3135G0AB9	\$200,000.00 @1.75% due 7/14/2014
	3134GI3J1	\$150,000.00 @1.7% due 8/22/2014
	3134G2DV1	\$250,000.00 @2.00 due 10/28/2014
	3136FRAW3	\$200,000.00 @2.0 due 11/18/2014
	3136FP4Y0	\$250,000.00 @1.5% due 2/18/2015
	3133XYX7	\$200,000.00 @1.5% due 7/22/2015
	313371NL6	\$200,000.00 @1.0% due 11/25/2015
	3136FPF51	\$300,000.00 @1.625% due 12/16/2015

RESOLUTION #2 – APPROVING DUI TASK FORCE EXISTENCE AND MISSION STATEMENT - ADOPTED- July 21, 2011

PONDERA COUNTY, MONTANA
RESOLUTION NO. 2 – 2011/12
APPROVING DUI TASK FORCE EXISTENCE AND MISSION STATEMENT

WHEREAS, the Mission Statement (prepared by Cynthia Grubb, Coordinator, Pondera County DUI Task Force, Pondera County Health Department, 809 Sunset Blvd, Conrad, MT 59425 (406) 271-3247, ponchd@3rivers.net) states

Pondera County DUI Task Force represents a diverse cross section of the community that includes citizens, government, officials, law enforcement, business, health professionals and prevention specialists with the mission of promoting a healthier and safer environment for county residents by reducing the number of alcohol related traffic crashes through public education, awareness, legislation and enforcement strategies.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that the existence and Mission Statement of the Pondera County DUI Task Force to reduce the number of alcohol related traffic crashes through public education, awareness, legislation and enforcement strategies for the fiscal year of July 1, 2011-June 30, 2012 is recognized and approved.

Adopted this 21st day of July, 2011 as moved by Commissioner Christiaens, seconded by Commissioner Broesder, and passed on a unanimous vote of the full board. Effective upon passage and approval.

BOARD OF COUNTY COMMISSIONERS

/s/ Cynthia A. Johnson

Cynthia A. Johnson, Chairman

ATTEST:

/s/ Janice Hoppes

Janice Hoppes, Clerk & Recorder

/s/ Sandra J. Broesder

Sandra J. Broesder, Member

/s/ Joseph Christiaens

Joseph Christiaens, Member

RESOLUTION #3 – INCREASING ALLOWANCE TO BE PAID FOR VETERANS' BURIAL SERVICES – ADOPTED – July 21, 2011

PONDERA COUNTY, MONTANA
RESOLUTION NO. 3 – 2011/12

INCREASING ALLOWANCE TO BE PAID FOR INTERMENT AND HEADSTONE EXPENSE FOR A VETERAN

WHEREAS, Section 10-2-501, MCA, provides for an interment allowance and a reimbursement for the costs of shipping and raising of a headstone for a veteran, to be paid by the county of residence; and

WHEREAS, the 2011 Montana Legislature increased the amount allowed for interment costs from \$250.00 to an amount not to exceed \$500 and increased the amount to be reimbursed for costs incurred for shipping and placing the headstone on the veteran's grave from up to \$70.00 to up to \$100.00.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that Pondera County will pay \$400.00 for interment of a veteran and \$100.00 for reimbursement for shipping and placing the headstone on the veteran's grave.

Adopted this 21st day of July, 2011 as moved by Commissioner Christiaens, seconded by Commissioner Broesder, and passed on a unanimous vote of the full board. Effective upon passage and approval.

BOARD OF COUNTY COMMISSIONERS

/s/ Cynthia A. Johnson
Cynthia A. Johnson, Chairman

/s/ Sandra J. Broesder
Sandra J. Broesder, Member

ATTEST:

/s/ Janice Hoppes
Janice Hoppes, Clerk & Recorder

/s/ Joseph Christiaens
Joseph Christiaens, Member

NAPA GRANT AGREEMENT APPROVED – July 21, 2011

Commissioner Broesder moved to approve the Nutrition And Physical Activity (NAPA) grant program Agreement. The county will receive \$15,000 to provide obesity prevention services to its residents from July 1, 2011 through June 30, 2012. Commissioner Christiaens seconded; motion carried.

ENERGY AUDIT OF COUNTY BUILDINGS APPROVED – July 21, 2011

Commissioners were presented with a proposal from the National Center for Appropriate Technology on behalf of NorthWestern Energy to conduct a Business Partners Energy audit of the courthouse, new community center, road shops in Valier and Conrad and the weed department shop. Commissioner Christiaens moved to participate in the energy audit at no cost to the County. Commissioner Broesder seconded; motion carried.

MONTANA TOBACCO USE PREVENTION PROGRAM SUBCONTRACT APPROVED – July 27, 2011

The commissioners received the sub contract that covers the period of July 1, 2011 through June 30, 2012 for the Montana Tobacco Use Prevention Program. The County will received \$28,497.50 to provide education to address the public health crisis caused by the use of all forms of commercial tobacco products in Pondera County. Commissioner Broesder moved to approve the agreement. Commissioner Christians seconded; motion carried.

RESOLUTION #4 – LOANS TO FUNDS HAVING NEGATIVE CASH BALANCES AT FISCAL YEAR END APPROVED – July 27, 2011

PONDERA COUNTY, MONTANA
RESOLUTION #4 – 2011/12

LOAN TO FUNDS HAVING NEGATIVE CASH BALANCES AT FISCAL YEAR END

WHEREAS, generally accepted standards for governmental accounting does not allow for negative cash balances in any fund, including reimbursable grant funds, at the close of the fiscal year; and

WHEREAS, eight County funds,
 Fund 2927, Homeland Security Grant,
 Fund 2928, Homeland Security Grant – EOP,
 Fund 2929, Homeland Security Grant – FEMA PDA,
 Fund 2945, CDBG – Community Center Grant,
 Fund 2955, Buckle Up Montana Grant,
 Fund 2971, Women, Infants & Children Grant,
 Fund 2973, Maternal & Child Health Grant, and
 Fund 2991, ARRA Energy Grant

have negative cash balances as of June 30, 2011 due to the nature of the funds as reimbursable grant funds; and

WHEREAS, Pondera County general fund and/or the State Allocated Federal Mineral Royalties Fund and the Oil and Gas Severance Accelerated Tax Fund have sufficient cash to loan the funds having negative cash balances on June 30, 2011 in order that the funds will not have a deficient cash balance; and

WHEREAS the funds shall repay the loan and interest at 0% per annum to the general fund from the revenue to be received, anticipated to be in July of 2011

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the Clerk and Recorder effect the loans to any and all funds having negative cash balances on June 30, 2011 from the county general fund and/or the State Allocated Federal Mineral Royalties Fund and the Oil and Gas Severance Accelerated Tax Fund and that the loans be repaid as stated above as soon as feasible.

Adopted this 27th day of July, 2011 as moved by Commissioner Broesder , seconded by Commissioner Christiaens, and passed on a unanimous vote of the full board. Effective June 30, 2011.

BOARD OF COUNTY COMMISSIONERS

/s/ Cynthia A. Johnson
 Cynthia A. Johnson, Chairman

/s/ Sandra J. Broesder
 Sandra J. Broesder, Member

ATTEST:

/s/ Janice Hoppes
 Janice Hoppes, Clerk & Recorder

/s/ Joseph Christiaens
 Joseph Christiaens, Member

CLAIMS APPROVED FOR PAYMENT – July 2011

FUND	AMOUNT
GENERAL	\$ 20,751.44
ROAD	7,540.23
BRIDGE	6,398.95
WEED	2,863.03
COUNTY FAIR	266.17
AIRPORT	258.99
COMPREHENSIVE INSURANCE	84,998.80
AMBULANCE	2,180.74
COUNTY HOSPITAL & NURSING HOME	24,655.97
EMERGENCY SNOW REMOVAL	5,680.00
EXTENSION SERVICE	4,636.34
PUBLIC SAFETY (LAW ENFORCEMENT)	10,024.32
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1,430.48
DRUG FORFEITURE	411.03
BRADY LIGHTS MAINTENANCE	318.88
GAS APPORTIONMENT TAX	6,370.22
NOXIOUS WEED GRANTS	400.00
911 EMERGENCY	43,972.83
VICTIM & WITNESS ADVOCATE	475.00
BUCKLE UP MT	316.39
DES GRANTS	138.37
BREAST & CERVICAL SCREENING	39.66
WIC GRANT	269.70

MATERNAL CHILD HEALTH	47.42
TOBACCO USE PREVENTION GRANT	68.01
NAPA GRANT	232.00
DEBT SERVICE HOSPITAL 95	142,216.25
ROAD/BRIDGE CAPITAL IMPROVEMENT	<u>5,000.00</u>
TOTAL CLAIMS	\$ 371,961.22
TOTAL PAYROLL	<u>187,512.97</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>559,474.19</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on July 31, 2011.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

SECRETARY, BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA